



**Minutes of the 24th Meeting of the Board of Governors (BoG) of
Central Institute of Technology (CIT) Kokrajhar
held on 26th August, 2021 through Online Electronic Medium**

On the very onset of the meeting, the Chairman of the BoG, Professor Jitendra Nath Goswami welcomed all the members. The Registrar and Non-Member Secretary of the Board introduced all the members present. *Professor Chandan Mahanta, Professor, Dept. of Civil Engineering, IIT Guwahati, Shri Amarjyoti Barman, Secretary, BTC, Kokrajhar, Assam and Shri Manish Thakur (IAS), Commissioner & Secretary to the Govt. of Assam, Dept. of Higher Education, Dispur, Guwahati, Assam* were granted leave of absence in today's meeting. Although nobody represented from the Integrated Finance Division of the MoE, Govt. of India, comments were received and which is incorporated in the Minutes.

Members present is attached.

After a threadbare discussion, the following Minutes were created.

Item No. 24.01: Confirmation of the Minutes of the 23rd Meeting of the Board of Governors (BoG) of CIT Kokrajhar held on through circulation.

The Minutes of the 23rd Meeting of the BoG through circulation was circulated amongst the members. The members were requested to place comments if any for consideration. Comments were received from the Finance Division of the IFD and was incorporated in the Minutes. Members were requested to confirm.

RESOLUTION: Members Confirmed the same.

Item No. 24.02: Action Taken Report on the Minutes of the 23rd Meeting of the Board of Governors (BoG) of CIT Kokrajhar held on through circulation.

Sl.	Agenda Item	Agenda Matter	Action Taken
1.	23.02	Adoption of Annual Accounts of CIT Kokrajhar for the Financial Year 2020- 21.	<ul style="list-style-type: none">• Implemented.• We have intimated the C&AG and invited them to conduct the audit of the Accounts of CIT for the FY 2020-21
2.	23.03	Re-Constitution of the Building and Works Committee (BWC).	<ul style="list-style-type: none">• Implemented.• We have intimated the members regarding their participation in the BWC. However, the nominee of the President of CIT Society is pending.
3.	23.04	"Eligibility criteria" for participating in the election of faculty representative to the BoG, CIT Kokrajhar.	<ul style="list-style-type: none">• Successfully conducted the election of the faculty representee to the BoG of the institute.• Dr. Bihung Brahma, Assistant Professor, Dept. of Humanities & Social Sciences is the elected faculty representee.
4.	23.05	Establishing the office of "International and Alumni Affairs" at CIT Kokrajhar. Proposal for renaming of "International and Alumni Affairs" as "Alumni and External Relations" is placed as an agenda item.	Implemented. Mr. Pranav Kumar Singh, Asst. Professor, Dept. of Computer Science and Engineering (CSE) has been appointed as the Dean of Alumni and External Relations of Central Institute of Technology Kokrajhar for a term of 3 (three) years.



RESOLUTION: Members Noted the Action Taken Report.

Item No. 24.03: Proposal to adhere to the MoA of CIT as per Clause 31 of the “Rules of the Institute”.

There was a request from the Bodoland Territorial Council (BTC) for making the Chief Executive Member of BTC as the President of CIT Society in place of the Deputy Chief Executive Member, BTC vide letter no. “BTC/EDN-38/2021/01, Dated Kokrajhar, the 17th May, 2021”. There was a request adhere the **Clause 31** of the “**Rules of the Institute**” under Memorandum of Association (**MoA**) of CIT Kokrajhar which states that: -

“The Rules and Bye-laws of the Institute may be altered, amended and added to by the Board of Governors in accordance with the provision of the Societies Registration Act, 1860, as in force for the time being provided any such alteration, amendments and additions in the Rules of the Institute shall become effective only after the receipt of concurrence of the Government of India”.

A letter (F.No.7-1/2021-TS.VII) from the **Ministry of Education, Dept. of HE, Govt. of India, dt. 30th July, 2021** was placed seeking recommendation of the BoG regarding the amendment.

Accordingly, this proposal is placed before the members of the Board for recommendations to be sent to the Ministry of Education for their onward action.

RESOLUTION: After deliberation all members recommended to propose that the CEM of BTC shall hold the post of President of CIT Society. Proposal was accepted unanimously. The nominee of the President, CIT Society may also be accepted in his absence. The Approved Proposal from the BOG may be sent to Ministry for further action.

Item No. 24.04: Proposal for service pay upgradation of 23 nos. of Junior Technical Superintendent (JTS) staff members of various departments.

We have received representations from **23 (twenty-three) nos.** of **Junior Technical Superintendent (JTS) staff members** of various departments of this institute for service pay upgradation, post completion of **5 (five) years** of **regular service** from their present **Level-6 (GP-4200/-)** to **Level-7 (GP-4600/-)**.

Here, it is pertinent to mention that CIT has no sanctioned post to the next level for the JTS. Moreover, as the Recruitment Rules (RR’s) are submitted to the Technical Section and the Institute is still awaiting their concurrence and necessary approvals.

Therefore, till such time the Board members were requested to advise for further course of action to be taken by the Institute for the financial benefits of the JTS.

RESOLUTION: The representations for all JTS/ other non-teaching staff whose upgradations are due, is to be put on hold at the moment until further concurrence of RR’s is obtained from the MoE, Govt. of India. The MoE