



**MINUTES OF THE 25TH MEETING OF THE BOARD OF GOVERNORS (BOG) OF
CENTRAL INSTITUTE OF TECHNOLOGY (CIT) KOKRAJHAR HELD ONLINE ON THE
17TH MARCH, 2022.**

On the very onset of the meeting, in absence of the Chairman of the BoG, Professor T G Sitaraman Director Additional Charge CITK acted as the Chairman of today's BoG. He welcomed all the members. The Registrar and Non-Member Secretary of the Board introduced all the members present. *Professor Chandan Mahanta, Professor, Dept. of Civil Engineering, IIT Guwahati, Principal Secretary, BTC, Kokrajhar, Assam and Shri Manish Thakur (IAS), Commissioner & Secretary to the Govt. of Assam, Dept. of Higher Education, Dispur, Guwahati, Assam* were granted leave of absence in the meeting. Representation from the Integrated Finance Division of the MoE, Govt. of India, was not present, however comments were received and which is incorporated in the Minutes.

Members present is attached.

After a threadbare discussion, the following Minutes were created.

Item No. 25.01: Confirmation of the Minutes of the 24th Meeting of the Board of Governors (BoG) of CIT Kokrajhar held online on 26th August 2021.

The Minutes of the 24th Meeting of the BoG of this institute was circulated amongst the members. The members were requested to place comments if any for consideration. Comments were received from the Finance Division (IFD) and was placed before the Board.

Members were requested to approve the same.

RESOLUTION: Members confirmed the same.

Item No. 25.02: Action Taken Report on the Minutes of the 24th Meeting of the Board of Governors (BoG) of CIT Kokrajhar held online on 26th August 2021.

Sl.	Agenda Item	Agenda Matter	Action Initiated/ Pending
1.	24.03	Proposal to adhere to the MoA of CIT as per Clause 31 of the "Rules of the Institute".	<ul style="list-style-type: none">Implemented.
2.	24.04	Proposal for service pay upgradation of 23 nos. of Junior Technical Superintendent (JTS) staff members of various departments.	<ul style="list-style-type: none">Institute has received the RR's and is under process.
3.	24.05	Approval of the "List of Subject Experts for Direct Recruitment and CAS Promotion".	<ul style="list-style-type: none">The additional names have been placed as a separate <i>Agenda Item no. 25.08</i> of the current BoG Meeting.
4.	24.06	Proposal for "Start-up Research Grant for young/ newly-joined faculty members".	<ul style="list-style-type: none">Under process.
5.	24.07	Proposal for following GFR rules for PDA purchases for faculty members.	<ul style="list-style-type: none">Implemented and purchases are made through GeM.Revised PDA rule is place as a separate <i>Agenda Item no. 25.08</i>
6.	24.08	Approval of renaming of "International and Alumni Affairs" as "Alumni and External Relations".	<ul style="list-style-type: none">Implemented.



7.	24.09	Extension of Contractual period of Ms. Susmita Roy and Mr. Swarnadeep Nath for the Department of MCD, and enhancement of remunerations for all contractual faculty members.	<ul style="list-style-type: none">• Extension implemented.
8.	24.10	Re-designation of the Dean-In-Charge as Dean of relevant office/ post of CIT Kokrajhar.	<ul style="list-style-type: none">• Implemented.
9.	24.12	Revision of LTC block year for CIT employees and follow the block year periods notified by the Govt. of India.	<ul style="list-style-type: none">• Shall be implemented as per GoI's notification from the new block year 2022 onward, which is still awaited.
10.	24.17.6	Renewal of CIT Society Registration.	<ul style="list-style-type: none">• Pending

Members were requested to kindly ratify the same.

Resolution: The ATR was NOTED and considered.

Item No. 25.03: Promotion of the contractual faculty members who joined in the year 2012 considering the AICTE notifications 2012.

Following eleven (11) faculty members joined the CITK in the year 2012 on contractual mode, and they were regularized in the year 2014/2015. As per clause no. 6.0 of the AICTE notifications (No. F. No.37-3/Legal/AICTE/2012 dated 08.11.2012), they were eligible for promotion in the year 2016/2017 onwards considering their contractual service periods, however due to unavoidable circumstances they did not receive their expected promotions on time.

List of the concerned faculty members			
Sl. No.	Name of Faculty	Joining Date (Contractual)	Joining Date (Regular)
1.	Dr. Sahalad Borgoyary	17/09/2012	19/01/2015
2.	Dr. Kaushik Barman	18/09/2012	06/02/2015
3.	Mr. Bikramjit Choudhury	24/09/2012	21/10/2014
4.	Mr. Ranjan Patowary	14/09/2012	21/10/2014
5.	Mr. Antaryami Panigrahi	14/09/2012	30/01/2015
6.	Mr. Dharani Kanta Roy	10/09/2012	23/01/2015
7.	Apurba Kumar Raibaruah	01/10/2012	10/01/2015
8.	Mr. Sanjib Narzary	01/10/2012	23/01/2015
9.	Mr. Abhijit Das	21/09/2012	28/10/2014
10.	Dr. Yachang Omo	30/10/2012	14/10/2014
11.	Dr. Omem Paron	30/11/2012	14/10/2014

The matter was presented to the BoG members for their consideration and approval.

Resolution: The members approved in principle the proposal. However, suggested to frame a committee to further scrutinize their credential before considering promotions.



Item No. 25.04: Extension of ten (10) number of contractual faculty members for 1 (one) year period.

The Institute appointed the following ten (10) faculty members on contract basis in various departments. The continuation of their services was necessary, as the Institute is currently not in a position to recruit 100% of the sanctioned faculty positions.

The status of faculty strength is as below:

a)	Total Sanctioned Post	106 nos. [Professor = 12 nos. (including one post of Director), Associate Professor = 24 nos. and Assistant Professor = 70 nos.]
b)	Existing in Regular Post	85 nos. [Professor = 3 nos., Associate Professor = 12 nos. and Assistant Professor = 70 nos.]
c)	Vacant Posts/ Position	21 nos.

The required extension of contractual services of ten (10) number faculty members complies with clause 13.0 of the UGC notification (No. F.1-2/2017(EC/PS dated 18.07.2018)).

<i>List of the concerned faculty members</i>						
Sl. No.	Name of Faculty	Designation	First Date of Joining (Contractual)	Latest Contract Period		Type of Appointment
				From	To	
1.	Ms. Susmita Roy	Asstt. Prof., MCD	09-05-2011	05-07-2021	04-01-2022	Contractual
2.	Sri Sourav Deka	Asstt. Prof., EE	06-09-2012	05-07-2021	04-07-2022	Contractual
3.	Dr. Diganta Jyoti Sarma	Asstt. Prof., Mathematics	17-09-2012	02-07-2021	01-07-2022	Contractual
4.	Ms. Puja Sarkar	Asstt. Prof., CSE	20-02-2019	21-02-2021	20-02-2022	Contractual
5.	Sri Yedrebam Suresh Singh	Asstt. Prof., MCD	04-03-2019	04-03-2021	03-03-2022	Contractual
6.	Sri Swarnadeep Nath	Asstt. Prof., MCD	26-07-2019	26-07-2021	25-01-2022	Contractual
7.	Mr. Ramakrishna Ganji	Asstt. Prof., MCD	15-03-2021	15-03-2021	15-03-2022	Contractual
8.	Mr. Anjan Kumar Kakati	Asstt. Prof., FET	Year 2016	01-07-2021	31-12-2021	Guest Faculty
9.	Mrs. Bonty Halo	Asstt. Prof., EE	27-01-2017	29-01-2021	28-01-2022	Guest Faculty
10.	Sri S.N. Banarjee	Adjunct Faculty	17-08-2018	02-07-2021	01-07-2022	Adjunct Faculty

The above was presented before the BoG members for consideration and approval.

Resolution: Extension APPROVED for a period of one year.



Item No. 25.05: Extension of 09 (nine) number of contractual non-teaching staff for 01 (one) year period.

The Institute appointed the following 09 (nine) nos. of non-teaching staff on contract basis in various non-teaching positions. The continuation of their services was necessary, as the Institute is currently not in a position to recruit 100% of the sanctioned non-teaching positions. The details of the contractual appointments and recommendations of the committee so formed to look into the continuity of their services is placed at *annexure – 2*.

Sl.	Name of Staff	Designation	End Date of Current Contract	Type of Appointment
1.	Dr. Jadav Chandra Baro	Medical Officer	22-07-2021	Contractual
2.	Mr. Pungkha Muchahary	Security Officer	02-04-2021	Contractual
3.	Mr. Amar Singh Basumatary	Junior Engineer (Electrical)	09-04-2021	Contractual
4.	Mr. Nityananda Paul	Junior Engineer (Civil)	03-05-2021	Contractual
5.	Mr. Rhitupon Bora	JTS (MCD)	01-06-2021	Contractual
6.	Mr. Hemanta Brahma	JTS (Electrical)	11-04-2021	Contractual
7.	Mr. Biswajit Paul	Library Information Assistant	13-12-2021	Contractual
8.	Mr. Sunwind Basumatari	Junior Assistant	04-02-2022	Contractual
9.	Mr. Amit Kr. Guha Roy	Junior Assistant	04-03-2022	Contractual

Members may kindly note the following;

i.	MHRD's letter no. vide F. No. 24-2/2011-TS.VII, dated 04-05-2016.	87
ii.	MHRD's Additional Sanction letter vide F. No. 24-2/2011-TS.VII, dated 23-04-2020.	18
iii.	Total No. of sanctioned post of non-teaching staff	105
iv.	Ten percent (10%) of the total No. of sanctioned post of non-teaching staff	11
v.	Total Number of non-teaching staff currently in contractual appointment	9

It was informed that although the term of the service period for most were over, still as the institute requires their services, their continuity has been carried on till date.

The agenda was placed before the members for consideration and approval.

Resolution: Extension APPROVED and considered.

Item No. 25.06: Report of the Committee formed by the Director to look into the grievances of the outsourcing staff/daily wage workers in CITK as per Reference Agenda item No. 9 of the 5th CIT Society meeting.

The Committee formed to review various irregularities in regard to the disbursement of salary, deductions of EPF contribution of the outsourced staffs in



various categories of skilled, semi-skilled and unskilled staffs by the outsourcing agency which were listed below has been explained by the chairman Dr. Pranav Kr. Singh of the committee so formed:

Sl.	Name of Post	Type of Work	No. of staff	Current Employer	Contract period
1	Security Guard	Supervisor	03	Bodoland Security Service	Extended till April 2022.
		Trained guards	85		
2	Caretakers	Skilled	03		
3	Housekeeping	Unskilled	66		
4	Electricians	Skilled	03	M/s SB Electricals	Extended till April 2022.
		Semi-skilled	05		
		Unskilled	02		
5	Plumbers	Semi-skilled	03		
		Unskilled	03		

Following are the key observations:-

1. Irregularities in salary such as cases of less amount being received by the staff, delay in receipt of salary for up to 2-3 months, payment made in cash without payment slip, non-transparency in deductions etc. by the outsourcing agencies.
2. Direct benefit transfer (DBT) is not being implemented by the Institute.
3. Employee's Provident Fund (EPF) not being deposited to the account of many staffs by the contractor/agency.
4. Service charge of 27% paid to the contractor M/s SB Electricals is too high.
5. Variable Dearness Allowance (VDA) not paid as per the prevailing rate.
6. Proper classification of the workers not available.
7. Nineteen (19) staffs in the category of Trained Security guards are serving as Drivers, Lab/ Office/ Library attendants, Caretakers.

Based on the findings, discussions were carried out. The committee recommended and proposed to bring some of the work categories under the direct administrative contract of CIT Kokrajhar.

Members were requested to consider the proposal recommended by the Committee and to bring the housekeeping outsourcing staff under direct administrative ambiance of CIT Kokrajhar.

In regards to this, members disagreed and ask the Institute to go for fresh tender. Tender modalities are to be prepared keeping the CVC and DoPT guidelines in tune. The Chairman of the Board suggested that the same committee chaired by Dr. Pranav Singh shall do the needful preparation of tender paper. However, special care may be provided to housekeeping staffs who lost their land to the Institute.

Comments was received from Dr. Pranav Kr. Singh stating that the Committee may decide on retaining 10 to 15 housekeeping staff on contract basis working for more than 10 years and having major contributions in the Institute. Member representing MoE also advised that the relevant guidelines for outsourcing staff as per CVC manual & DoPT must be followed without any deviation. Further, the institute may



also consider hiring of agency for outsourcing the staff through GeM also. This Ministry has no objection in adoption of the rest of the minutes of 25th BoG meeting.

Resolution: Resolved to go for fresh tender incorporating in tune to CVC and DoPT guidelines. Special care to be taken for placing / retaining those housekeeping staffs who lost their land to the Institute. The tender document can be verified by the same committee.

CIT was advised that the relevant guidelines for outsourcing staff as per CVC manual & DoPT must be followed without any deviation. Further, the institute may also consider hiring of agency for outsourcing the staff through GeM also.

Resolved that the Committee headed by Dr. Pranav Kr. Singh to decide on retaining 10 to 15 housekeeping staff on contract basis working for more than 10 years and having major contributions in the Institute.

Item No. 25.07: Proposal for nomination of members for the Finance Committee (FC), CITK.

According to the MoA for constitution of the members of the **Finance Committee (FC)**, of this institute, two members have to be nominated by the Board of Governors (BoG), one of whom should be a member of the BoG. It was mentioned that the earlier nominated members of the FC had retired. Hence, it is placed to the members to approve the proposed names;

- 1) Prof. Sashindra Kr. Kakoty, Deputy Director, IIT Guwahati &
- 2) Dr. Pranav Kr. Singh, Dean (Alumi & External Affairs) and Assistant Professor, Dept. of Computer Science & Engineering, CIT Kokrajhar. (*He is also a member of the BoG*).

Members are requested to kindly consider the proposed names.

Resolution: APPROVED as proposed.

Item No. 25.08: An additional list of subject experts for direct recruitment and promotion at CITK.

With reference to the resolution of agenda item no. 24.05 in the 24th BoG meeting held on 26.08.2021, an additional list of subject experts has been prepared for direct recruitment and promotion of the teaching staff of CIT Kokrajhar.

The list of names was appended before the BoG members for consideration and approval.

Resolution: APPROVED and considered as proposed.

Item No. 25.09: Revised PDA rules 2021 for implementation in CITK w.e.f. 1st April 2022.

The Institute has planned to implement the revised PDA rules 2021 in CITK w.e.f. 01.04.2022. The revised PDA rules 2021, drafted and recommended by a five (05)



member committee in line with the provisions of the amended guidelines of MoE vide **F. No. 35-5/2020-TS.III dated 28.07.2020** was presented before the BoG for consideration and approval.

The members may kindly consider for approval.

Resolution: APPROVED and considered for implementation.

Item No. 25.10: Minutes of the Meeting (MoM) of the 12th Senate of CIT Kokrajhar held on 24th of February 2022.

The Minutes of the 12th Meeting of the Senate of CIT Kokrajhar held on 24 February 2022 through online mode was placed before the members of the Board of Governors for ratification.

The members are requested to kindly ratify the same.

Resolution: The MoM of the Senate is APPROVED.

Item No. 25.11: Minutes of the Meeting (MoM) of the 24th FC of CIT Kokrajhar held on the 17th of March 2022.

The Minutes of the 24th Meeting of the Finance Committee of CIT Kokrajhar held on 17 March 2022 through online mode was placed separately for ratification.

The members were requested to kindly ratify the same. The revised fee structure was also placed for consideration.

Resolution: Considered and RATIFIED. The recommendation of the Revised Fee structure was accepted by the members and approved for implementation.

Item No. 25.12: Ratification of the Reporting Item 19.9.1 in the Minutes of the 19th BoG Meeting held on 5th August, 2019 regarding Reservation Roster Register of the institute.

This is to clarify that the statement "CIT Kokrajhar is ***maintaining*** the Roster and Register for Reservations as per GoI Rules." was inadvertently made in the reporting Item No, 19.9.1 of the 19th BoG Meeting held on 5th August. Instead this statement shall be read as "..... CIT Kokrajhar is ***processing*** the Roster and Register for Reservations as per GoI Rules." The abstract of the same was placed for reference.

The esteemed members were requested to ratify the statement and accord their approval for the amendment of that resolution so that a fresh submission of the Reservation Roster and Reservation Roster Register for teaching and non-teaching staff can be made by incorporating the latest DoPT Notification No. 36039/1/2019-Estt (Res), dated the 31st January, 2019).

Resolution: The sentence was RATIFIED.

***With the permission of the Chair* ADDITIONAL AGENDA ITEMS were discussed.**



Item No. 25.13: Proposal for seeking consent for issuance of No-Dues Certificate for Ex-Director Prof. Debkumar Chakrabarti.

It was informed to all members that Professor Debkumar Chakrabarti, Dept. of Design, IITG took over charge of officiating director of CIT Kokrajhar on 16th May 2015. In addition, his tenure kept extending wherein he was ultimately released on 26th May 2021. On joining, Prof. Chakrabarti was paid an honorarium @ **₹10,000/- per month**. However, the proposal to revise the amount to **₹35,000/- per month** was approved by the then Chairman, BoG, CIT Kokrajhar on 10/12/2018, though the same was not approved by the Ministry. This matter came under the purview of **Audit Query No.41**, stating the fact of overpayment amounting to **₹10.25 lakh** made between January 2017 and May 2020.

As necessary action regarding the excess payment made to Prof. Chakrabarti was to be undertaken by the competent authority of CIT Kokrajhar under the intimation to Audit, an amount of ₹10.25 lakh was recovered through cheque from the Ex-Director Prof. Debkumar Chakrabarti and the same was deposited to the Bank account of our Institute on 30-11-2021.

Now that the Institute have received a letter no. **FA/168/98/Vol-IV/72, dt. 03/02/2022** from the Dean of Faculty Affairs, IIT Guwahati to issue a “No Dues Certificate” with respect to Prof. Debkumar Chakrabarti, **members were requested to consider the recovery of overpayment, amounting to ₹10.25 lakh and allow the institute to go ahead issuing a “No Dues Certificate” to Prof. Debkumar Chakrabarti.**

After thread bare discussions it was opined by the members to clear the dues pertaining to Prof. Debkumar Chakrabarti.

Resolution: Resolved to issue “No Dues” to Prof. Debkumar Chakrabarti.

Item No. 25.14: Proposal for retaining hired 03 (three) nos. of hostels outside CITK campus for its students.

The representation through a **MoM** as per discussions with the Dean, Students' Affairs and Dean, Academic Affairs for retaining the hired hostels outside CIT campus until and unless the Institute builds its own infrastructure" was informed to all members. The committee's recommendation for renewal of the contracts of the existing hostel buildings that accommodate up to 30% of the total students studying in was also briefed. It was mentioned that the 03 (three) nos. of hostels outside the campus housed around 300 students. Also apprised that the rent for the hired hostel buildings was managed from the **OH'31 fund** since the **seat rent** collected @**₹500/- per month** from the students, was **not sufficient** to pay off the rents.

The committee therefore proposed, that as Institute was paying huge amount of rent for the required hostel buildings, the Institute needs to immediately construct new Hostel Buildings (300 Boys and 200 Girls), and the fund may be collected from the



newly admitted students as a *one-time modernization and upgradation fee @ ₹5000/-* subject to **approval** of the *newly proposed fee-structure*.

Hon'ble members were requested to accord approval as proposed.

Resolution: Resolved to extent the hiring of the outside hostel building for a period of one year.

Item No. 25.15: *Proposal for implementation of the provision of three (03) non-compounded PhD increments fixed at increment applicable at entry level as Assistant Professors on completion of PhD while in service.*

DEFERRED

Item No. 25.16: **Submission for inputs/ status related to NIRF ranking, NEP 2020 and MoU 2022-23.**

The institute as directed by MoE, Dept. of HE, Govt. of India, to submit a status/ inputs related to NIRF ranking, NEP 2020 and MoU 2022-23 was furnished to the members.

- (i) Report on NIRF: CITK started participating in the National Institutional Ranking Framework (NIRF) exercise from the session 2019-2020. In 2020-2021, India Ranking 2021(Engineering), CIT was placed in the rank-band 251-300 with score 30.715. The detail description of year-wise performances in NIRF were given in the following table.

Year	Engineering			Overall		
	Submitted	Score	Rank	Submitted	Score	Rank
2019-2020	Yes	24.04	No Rank	NA	NA	NA
2020-2021	Yes	30.715	(Rank-band: 251-300)	Yes	21.62	No
2021-2022	Yes	Yet to be published		Yes	Yet to be published	

To indicate the preparedness/ commitment towards NIRF ranking, the institute apprised to take the following steps.

1. HoDs and Deans were requested to encourage the faculty members to take more PhD students to increase institute score for student strength (SS) (Metric component A of S. No. 1 of parameter list).
2. HoDs and Deans were requested to motivate the faculty members to publish more research papers in reputed journals and upload their publications in Web of Science (Publons) and Scopes website as NIRF fetches these data directly from the same. They are also requested to encourage the faculty members to file patents and to get funded projects. These will enhance our score in Research and Professional Practice (RP) (Serial no. 2 of parameter list).



3. Placement cells and HoDs were requested to advise, guide and help the students for their higher studies and better placements. They were further requested to encourage the faculty members to guide the students to enhance their academic standards to increase the overall pass percentage. These would help us to improve the score in the metric components of A and B of Graduate Outcomes (GO) (S. No. 3 of parameter list). PhD pass out students was an important component of the Graduate Outcomes metric. However, our Ph. D students were yet to be awarded. This probably resulted be one of the major reasons for our low score in this component.
4. All other administrative departments of the institute were counselled to submit their updated data on time.

Members were requested to advice on further steps to be taken by the NIRF committee for better scoring in the NIRF rankings.

- (ii) The tangible targets set by CIT Kokrajhar in line with NEP-2020 is as follows:

Sl. No.	Particulars	Status	Target
1	Formation of Institute Level Committee.	<ul style="list-style-type: none">• Approved by the 11th Senate held on 18th August 2021.• Committee formation is underway.	30 th April 2022
2	Spreading of awareness about NEP 2020 for smooth implementation.	<ul style="list-style-type: none">• As a part of the completion of 1 year of Transformative Reforms under National Education Policy – 2020, three Webinar Series were organized during Aug 2021.• Further programmes are being planned	Continued process
3	Transformation into Multi-Disciplinary Institution of Higher Learning.	<ul style="list-style-type: none">• New syllabus under Deem-to-be-University has been prepared with multi-disciplinary aspect in focus.• Following the 12th Senate meeting held on 24th Feb 2022, Board of Studies for different programmes would be constituted.• Multi-disciplinary aspects would further be looked into by the BoS.	May 31, 2022
4	Formation of Cell for National Innovation & Start-up Policy.	<ul style="list-style-type: none">• Constituted cell for implementing National Innovation & Start-up Policy.• Reported faculty guided students innovative work to NISP portal, January 2020.• CITK Registered Atal Ranking of Institutions on	Continued process



		Innovation Achievement (ARIIA) 2022 on 14 February 2022.	
5	Activity ensuring the provision of greater industry-academic linkages.	<ul style="list-style-type: none">Following with Resolution of 12th Senate meeting held on 24th Feb 2022, students are allowed to attend maximum 1-year (<i>one year</i>) apprenticeship in industry.	Continued process
6	Launching of Vocational Courses, online programme etc.	<ul style="list-style-type: none">Planning for programme, resources and logistics will be undertaken.	Academic year 2022-23

Members are requested to kindly accord their approval.

- (iii) The MoU for the year 2022-23 is drafted by indicating qualitative targets as set by the institute.

1. MoU with academic Institutions / Universities		
Sl. No.	Academic Institution/ University	Qualitative Targets
a)	2 (two) IITs	<ul style="list-style-type: none">To promote and enhance academic interaction between institutions.To promote research and continuing education activities between Institutions.To Organize Quality Improvement programmes to improve the quality of teaching staff at CITK through short-term/long-term certificate coursesFormulation and implementation of joint projects and consultancies.'To provide necessary help in organizing workshops/conferences and personality development programs.To allow access to available infrastructure to students and faculty members for various research activities.To provide summer training for third-year students of CITK under the summer internship programmes.
b)	IIT Guwahati	<ul style="list-style-type: none">To promote and enhance academic interaction between institutions.To promote research and continuing education activities between Institutions.To Organize Quality Improvement programmes to improve the quality of teaching staff at CITK through short-term/long-term certificate coursesFormulation and implementation of joint projects and consultancies.'To provide necessary help in organizing workshops/conferences and personality development programs.To allow access to available infrastructure to students and faculty members for various research activities.



		<ul style="list-style-type: none"> To provide summer training for third-year students of CITK under the summer internship programme.
c)	IIFPT Guwahati	<ul style="list-style-type: none"> To promote and enhance academic interaction between institutions. To promote research and continuing education activities between Institutions. To Organize Quality Improvement programmes to improve the quality of teaching staff at CITK through short-term/long-term certificate courses Formulation and implementation of joint projects and consultancies.' To provide necessary help in organizing workshops/conferences and personality development programs. To allow access to available infrastructure to students and faculty members for various research activities. To provide summer training for third-year students of CITK under the summer internship programmes.
d)	Indian Institute of Entrepreneurship (IIE) Guwahati	<ul style="list-style-type: none"> To promote and enhance academic interaction between institutions. To promote entrepreneurial activities. To organize workshops, start-up meets, etc. To provide training to our students interested in start-ups.

2. MoU with non-academic organizations		
Sl. No.	Non-Academic Organization	Qualitative Targets
a)	Northern Frontier Railways (NFR)	<ul style="list-style-type: none"> Training & Visits: Hands-on training / internship, and/or visit of students Students hands-on training / internship, and/or visit shall be conducted, as per the salient features announced by the Ministry of Railways, Govt. of India.
b)	Department of Education, Science and Technology, Agriculture, BTC	<ul style="list-style-type: none"> To utilize the CITK expertise for sustainable and futuristic development of the region. To facilitate identification of best practices to be used in the areas of data assimilation, research, citizen outreach programs and other assessments. To provide consultancy to various government projects from these departments. To facilitate the initiation of projects under the MoU. To organize skill development and vocational training programmes to youth, women, students and teachers of the BTR.
c)	National Institute of Smart Government (NISG)	<ul style="list-style-type: none"> To bring in the experience and expertise of the public and private sector to involve our students in live projects through internship and training. To provide job opportunities to our alumni in various government projects under NISG.



d)	NGOs like Mobius Foundation and Ellen Macarthur Foundation	<ul style="list-style-type: none">• To provide all necessary support in various activities of the joint projects.• To conceptualize the Knowledge Resources for capacity building and training for the Project and develop the same for dissemination.• To conduct Train the Trainer (ToT) for Key trainers for the project.• To engage in developing the Project Monitoring (PMU) framework for project.
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Members are requested to kindly accord their approval for implementations.

Resolution: The Members NOTED the initiative as set by the Institute.

Item No. 25.17: Issue of lien and accommodation in case of Mr. Dersin Daimari, Assistant Librarian of this institute.

The appraisal of Mr. Dersin Daimari, Assistant Librarian who was on lien-leave to Bodofa U.N. Brahma College, Dotma, Assam since 01/06/2021 was briefed to the members. It was also informed that he was availing the institute accommodation as per HRA and License-fee deduction and now a representation for further extension for another 01 (one) year with a prayer to continue with the same campus accommodation was prayed for.

However, it was explained to all members that as *per resolution no. 8* taken in the **MoM** in the discussions related to quarter allotment (*meeting held on 27/09/2021*), it was stated that **“In case of any employee joining any other organization by taking lien from CIT Kokrajhar, that employee would be allowed to retain the quarter for a period of one year from the date of his leaving the institute on lien with the payment of applicable HRA and License-fee to CIT Kokrajhar”**, only. Also to mention that a revised set of rules for quarter allotment of the institute was under process.

Therefore, it was proposed that until such time the rules applied by the **NEHU, Shillong** under the **“NEHU Rules RU-4 Allotment of Residence (Amended), point no. 9 - Period for which allotment subsists and the concessional period for further retention of residence”**, may be applicable in case of Mr. Dersin Daimari, Assistant Librarian which states that **“12 months exceeding which the allottee shall have to pay an amount equivalent to 2 times the HRA admissible for the month preceding the actual period of EOL/ Lien/ Deputation”**

Members are kindly requested to ratify the same.

Resolution: RETIFIED as proposed.

Institute’s achievements were reported to Members.



RESOLUTION: All the Reporting Items were Noted and Accepted.

The meeting ended with a vote of Thanks to the Chair.

(Ms. Chaitali Brahma)
Registrar & Non-Member Secretary (BoG)
Central Institute of Technology
Kokrajhar

MEMBERS PRESENT ONLINE (25TH BoG MEETING OF CIT KOKRAJHAR)

Date: 17th March, 2022

SL No.	Name	Designation
1.	Professor (Dr.) T. G. Sitharam Director, IIT Guwahati & Director (Addl. Charge), CIT Kokrajhar	Acting Chairman
2.	Smt. Darshana M. Dabral, Joint Secretary & Financial Advisor, Department of Higher Education, Ministry of Education, Government of India	Member
3.	Ms. Saumya Gupta, Joint Secretary (NIT), Department of Higher Education, Ministry of Education, Government of India	Member
4.	Shri Preetom Saikia, IAS Commissioner & Secretary, Higher Education Department, Government of Assam, Assam Secretariat, Dispur, Assam	Member
5.	Shri Amarjyoti Barman, ACS, Secretary, Education, BTC, Kokrajhar, Assam	Member
6.	Shri Anurag Goel, IAS Principal Secretary, BTC, Kokrajhar, Assam	Member
7.	Professor Chandan Mahanta, Department of Civil Engineering, IIT Guwahati, Assam	Member
8.	Professor Sukumar Nandi, Department of Computer Science and Engineering, IIT Guwahati, Assam	Member
9.	Dr. S. K. Singh, Former Dean & Head, Professor, Department of Civil Engineering, North Eastern Regional Institute of Science and Technology, Nirjuli (Itanagar) - 791109, Arunachal Pradesh, India	Member
10.	Professor H.S. Yadav, Director, North Eastern Regional Institute of Science and Technology, Nirjuli (Itanagar) - 791109, Arunachal Pradesh, India	Member
11.	Professor (Dr.) T. G. Sitharam Director, IIT Guwahati & Director (Addl. Charge), CIT Kokrajhar	Member



12.	Dr. Bihung Brahma, Dean (Student Affairs) & Asst. Professor, Dept. of Humanities & Social Sciences, Central Institute of Technology Kokrajhar, BTR, Assam	Member
13.	Dr. Pranav Kr. Singh, Dean (Alumni & External Relations) & Asst. Professor, Dept. of Computer Science & Engineering, Central Institute of Technology Kokrajhar, BTR, Assam	Member
14.	Ms. Chaitali Brahma, Registrar, Central Institute of Technology Kokrajhar, BTR, Kokrajhar, Assam	Non-Member Secretary

(Ms. Chaitali Brahma)
Registrar & Non-Member Secretary (BoG)
Central Institute of Technology
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