

Minutes of the 36th Board of Governors (BoG) meeting of CITK scheduled on 14th November, 2024 (Thursday) and deferred to 25th November, 2024 (Monday) at 12.00 'O' clock in Guest House Conference Hall in CIT, Kokrajhar through hybrid mode.

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The 36th Board of Governors (BoG) meeting of CITK scheduled on 14th November, 2024 (Thursday) was deferred to 25th November, 2024 (Monday) at 12.00 'O' clock in CIT, Kokrajhar through hybrid mode under the Chairmanship of Prof. (Retd.) N.V. Deshpande, Chairman, BoG, CITK. The following BoG members and non-member attended the meeting:-

i.	Prof. Mihir Kumar Phrkait, Professor, IITG, AICTE nominee	Member
ii.	Joint Secretary (TEL), D/o HE, MoE – Represented by Shri Ashok Kumar, US, MoE	Member
iii.	Joint Secretary & Financial Adviser, D/o HE, MoE – Represented by Shri N.S. Bisht, DS, IFD, MoE	Member
iv.	Shri. Amarjyoti Barman Secretary, Dept. of Education, BTC, Kokrajhar, Assam	Member
v.	Prof. A. Srinivasan, Director, CITK	Member
vi.	Dr. Anjalu Albis Basumatary, Associate Professor, CITK, Faculty Representative, CITK	Member
vii.	Prof. Bichitra Nanda Parida, Registrar(i/c), CITK	Non-Member Secretary

The Integrated Finance Division (IFD), Department of Higher Education, MoE had provided its comments on agenda items of 36th BoG vide letter dated 13th November, 2024.

The BoG members held detailed discussion on each agenda item and made the following resolutions: -

Item No.36.01: Confirmation of the Minutes of 35th BoG meeting held on 17.10.2024 in CITK through Hybrid mode.

The minutes of 35th BoG meeting held on 17.10.2024 were circulated to all the members for their consideration and confirmation. No specific comments have been received. A copy of the final minutes is attached as Annexure-I.

Resolution:- The members approved confirmation of the minutes.

Item No.36.02: Action Taken Report (ATR) on the Minutes of 34th BoG meeting held on 09.09.2024 at New Delhi.

The Action Taken Report (ATR) of 34th BoG dated 09.09.2024 were placed before the BoG members during 35th meeting held on 17.10.2024 which is attached at Annexure – II. Since, the members could not get sufficient time to go through the ATR, it was unanimously decided to place the same in the next BoG Meeting for discussion by the BoG members. The members after detailed discussion on ATR of each resolution taken in 34th BoG, approved adoption of the ATR.

Resolution:- The members approved adoption of the ATR of 34th BoG dated 09.09.2024.

Item No.36.03: Action Taken Report (ATR) on the Minutes of 35th BoG meeting held on 17.10.2024 in CITK through Hybrid mode.

The Action Taken Report (ATR) of 35th BoG dated 17.10.2024 was attached at Annexure – III. The Members after deliberation recommended adoption of the ATR after incorporating the minor change proposed by MoE under agenda item no.35.04.

Resolution:- The members approved adoption of the ATR of 35th BoG dated 17.10.2024 with minor corrections.

Item No.36.04: Progress made on 32nd BoG resolution on agenda item no. 32.09 relating to the investigation of the lapses in the process of issue and execution of infrastructure works of CITK and initiation of further course of action by the Institute.

The 35th BoG in its meeting held on 17.10.2024 under Agenda Item No. 35.03 has approved serving of charge-sheets to 05 individuals identified for initiation of disciplinary proceedings for major penalty under Rule 14 of CCS (CCA) Rules, 1965 with which they are governed. BoG has also approved serving of Warning letters to remaining 05 permanent employees who are not to be charge sheeted. The Institute has served the charge-sheets dated 25.10.2024 to 05 employees for initiation of disciplinary proceedings for major penalty under Rule 14 of CCS (CCA) Rules, 1965. Warning letters have also been served to remaining 05 permanent employees as resolved by the BoG. With regard to the remaining two contractual employees who were also served with show-cause notices, it is proposed to relieve one of the contractual employees, namely, Mr. Nityananda Paul, presently working as JE(Civil) by serving him one-month notice with a clear mention that the Institute will not consider his candidature for any future appointment in the Institute.

The BoG members are also apprised that Mr. Praveen Kumar, Ex-CPE, who was approached several a times through his postal address available in the Institute's record, did not respond and his present location could not also be traced. Considering the futility of the situation, no further efforts may be made in his case as the same would lead to wastage of time and energy. The due date for submission of reply to the charge-sheet served to 05 employees of the Institute is 11/11/2024. The replies submitted by 05 employees will be examined, compiled and placed before the BoG members for deciding further course of action required to be initiated by the Institute.

The BoG members were requested to kindly note the above and offer their advice.

Resolution:- The members after detailed deliberation made the following resolutions:-

- i. After scrutiny of the Written Statement of Defense (WSD) submitted by the five (05) charge sheeted employees, it was resolved that an inquiry has to be constituted to examine their cases.
- ii. Proposal for appointment of Prof (Retd.) Parameswara Rao Alapati, Ex-Director, GKCIET, Malda, as Inquiry Officer (IO) and Shri Kartar Singh Mahajan (Retd.) Ex-Under Secretary, MoE as Presenting Officer (PO) for initiating disciplinary proceedings for major penalty under Rule 14 of CCS(CCA) Rules, 1965 was approved.
- iii. Proposal to relieve Mr. Nityananda Paul, presently working as JE(Civil) on contractual basis with one-month notice clearly mentioning that the Institute will not consider his candidature for any future appointment in the Institute was approved.

- iv. In case of Mr. Praveen Kumar, Ex-Chief Project Engineer (CPE), the Institute is advised to seek legal opinion for further course of action, if any.
- v. As the incumbent Registrar, Dr. Chaitali Brahma has been charge-sheeted under the circumstances she may not be able to discharge her normal duties and can influence the inquiry. The BoG members has therefore recommended that Dr. Chaitali Brahma may be asked to proceed on paid leave till such time the inquiry process is completed.

Item No.36.05: Assignment of Registrar (i/c) post to Prof. B.N. Parida, OSD.

The Institute has served the charge-sheets to 05 individuals (including incumbent Registrar, CITK) identified for initiation of disciplinary proceedings for major penalty under Rule 14 of CCS (CCA) Rules, 1965 with which they are governed. Under the circumstances, Dr. Chaitali Brahma, Registrar may not be able to perform her duties of Registrar due to restrictions imposed on a charge-sheeted person. Hence, Prof. B.N. Parida, OSD has been assigned the task of Registrar (i/c), CITK with all the administrative & financial powers of the Registrar with the approval of Chairman, BoG for the smooth functioning of the Institute.

Resolution:- The members approved assignment of the task of Registrar(i/c) to Prof. B.N. Parida, OSD.

Item No.36.06: Ratification of schedule of 3rd convocation of CITK and approval for its financial requirement

The Institute has scheduled its 3rd Convocation on 20th Dec., 2024 (Friday) in the Auditorium of Cultural Complex, BTC, Kokrajhar for awarding of Degrees & Diplomas to the students who have passed out in the year 2024 with the approval of the Chairman, BoG. In this regard, an urgent agenda item was circulated among the FC members on 15/11/2024. The Members of FC accorded approval on incurring of an expenditure of Rs. 11,11,971/- out of which Rs 10, 72, 971/- shall be spent from the budget of OH-31 and Rs 39000/- towards medals. It may be noted that the Hon'ble Governor of Assam has provided Rs. 41000/- as a one-time grant towards the cost of the medals. The minutes of the FC agenda, is attached as Annexure IV. The members are requested to ratify the holding of the 3rd Convocation of the Institute and approve the minutes of Urgent Finance Committee agenda item circulated on 15/11/2024.

Resolution:- The members approved convening of 3rd Convocation of the Institute and incurring of expenditure as recommended by the Finance Committee.

Item No.36.07: Extension of 11 months contract period of Shri. A.K. Gorai, Internal Audit Officer (I.A.O.), CITK

Shri. A.K. Gorai was appointed as Internal Audit Officer (I.A.O.) in December, 2023 for 11 months on contractual basis. As the services of I.A.O. in the Institute is essential to streamline the Finance & Accounts Section and Audit Section, CITK, his contract is extended for another 11 months on same terms & conditions w.e.f.12/11/2024.

Resolution:- The members approved the extension of the contract period of Shri. A.K. Gorai, Internal Audit Officer (I.A.O.), CITK

Item No.36.08: Permission to implement recommendations of DPC on an employee who was served show-cause notice but later only served with warning letter.

As per resolution of 35.05 of 35th BoG, promotions/financial up-gradations recommended by DPC in respect of all those employees who were served with show-cause notices were held back till the completion of the DP. In this regard, the BoG decided to issue warning letter to Mr. Germcha Brahma, Sr, Accountant. CITK, as no case was found for serving a charge sheet to him. Hence it proposed that his withheld financial upgradation may be accorded to him as per DPC recommendations.

Resolution:- The BoG has recommended that the case of Mr. Germcha Brahma, Sr, Accountant. CITK be referred to MoE for its consideration and advice.



Final Minutes of the emergent 35th Board of Governors (BoG) Meeting of CIT, Kokrajhar (CITK) held on 17th October, 2024 (Thursday) at 11.00 a.m. in CIT, Kokrajhar through hybrid mode.

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The 35th Board of Governors (BoG) Meeting of CITK was held on 17th October, 2024 (Thursday) at 11.00 a.m. in CIT, Kokrajhar through hybrid mode under the chairmanship of Prof. (Retd.) N. V. Deshpande, Chairman, BoG, CITK. The following members and non-member attended the meeting:

1. Shri Govind Jaiswal (Joint Secretary, Dept. of HE, MoE, Govt. Of India) (Member)
2. Shri Akash Deep, (Principal Secretary, BTC) (Member)
3. Shri Uday Kiran (U/S and Nominee of IFD, MoE) (Member)
4. Prof. Mihir Kumar Purkait (Professor, IITG, AICTE Nominee) (Member)
5. Prof. A. Srinivasan (Director, CITK) (Member)
6. Dr. Pranav Kumar Singh (Nominee of President CITK Society) (Member)
7. Dr. Anjalu Albis Basumatary (Faculty Representative, CITK) (Member)
8. Prof. Bichitra Nanda Parida (OSD, CITK) (non-Member Secretary)

After detailed discussion, BoG took the following decisions on each agenda item mentioned below:

Item No.35.01: Confirmation of the Minutes of 34th BoG meeting held on 09.09.2024 at New Delhi.

The minutes of 34th BoG meeting held on 09.09.2024 were circulated to all the members for their consideration and confirmation. MoE has given specific comments against few agenda items. The same have been noted for taking immediate necessary action. The other members have conveyed their approval on the minutes with minor comments. A copy of the final minutes was attached as Annexure-I.

Resolution: The members agreed to confirm the minutes.

Item No.35.02: Action Taken Report (ATR) on the Minutes of 34th BoG meeting held on 09.09.2024 at New Delhi.

The Action Taken Report (ATR) was attached at Annexure – II.

Resolution: The BoG members deliberated on the ATR and observed that due to paucity of time, the members are not in a position to discuss the same. Hence, it has been decided that the ATR of 34th BoG be placed in the next BoG meeting for discussion by its members.

Item No.35.03: Update on the progress made on 32nd BoG resolution as approved under agenda item no. 32.09 on the investigation of the lapses in the process of issue and execution of infrastructure works of CITK and direction for further action.

Based on the resolution of the 32nd BoG meeting on the matter, the institute had issued show-cause notices dated 10/05/2024 to 12 individuals. The responses received from 11 individuals except from Shri Praveen Kumar, Ex – CPE (contractual) were compiled and examined. The same were placed before the BoG members in the 33rd BoG meeting. The BoG deliberated on the same and told Director, CITK to complete the inquiry as per CCS rules

and place the final report before BoG when it is completed. As per CCS Rules, the next step is to serve charge-sheet to all 12 individuals. Of the 12 individuals issued show-cause notices, two are contractual employees who do not come under CCS Rules. After considering the replies of another 05 individuals and the contents of the three investigative reports, it was found that no substantive case is evident and hence, no charge-sheet is prepared for these 05 individuals. These 5 individuals may be issued warning letters not to repeat such acts in future. The charge-sheets prepared for the 05 identified individuals out of the 12 individuals were placed before the BoG for consideration and approval for serving the same. (49)

Resolution: The Director, CITK briefed the BoG members about the actions initiated by the Institute with regard to the inquiry as per CCS rules. The members were informed that the Institute has sought the support of Shri K.S. Mahajan, Ex-Under Secretary, Vigilance Section, MoE, to draft the Charge-sheets based on the replies submitted by 11 individuals against Show-cause notice dated 10/05/2024 served to them. While examining the replies and the three reports, it was found that there is a strong case against 05 individuals for initiation of disciplinary proceedings for major penalty under Rule 14 of CCS (CCA) Rules, 1965 with which they are governed. Accordingly, Major penalty charge sheets in respect of the following 05 employees have been drafted after considering their replies against show-cause notice:

- i. Dr Chaitali Brahma, Registrar, CITK
- ii. Sri Dwithun Mohilary, Assistant Engineer (Civil) , CITK
- iii. Sri Achinta Brahma, Junior Engineer (Civil), CITK
- iv. Shri Derhasad Brahma, Section officer, CITK
- v. Shri Ranjay Das. Assistant Professor (EE), CITK

The members have noted the status and unanimously decided that

- I. for further course of action as per CCS Rules, one Inquiry Officer (IO) and one Presenting Officer (PO) may be appointed. The Chairman, BoG has been entrusted to identify and approve the IO and PO for initiation of disciplinary proceedings by the Institute,
- II. the Institute should go ahead and serve the charge-sheets approved by the BoG to the 05 identified individuals, namely,
 - i. Dr Chaitali Brahma, Registrar, CITK
 - ii. Sri Dwithun Mohilary, Assistant Engineer (Civil) , CITK
 - iii. Sri Achinta Brahma, Junior Engineer (Civil), CITK
 - iv. Shri Derhasad Brahma, Section officer, CITK
 - v. Shri Ranjay Das. Assistant Professor (EE), CITK,
- III. the Institute should go ahead and serve warning letters to remaining 05 employees who are not to be charge sheet, namely,
 - i. Prof. Monomoy Goswami, Professor (CE), CITK
 - ii. Prof. Hemanta Kalita, Professor (CSE), CITK
 - iii. Shri Jackie Brahma, Assistant Professor (CE), CITK

- iv. Dr. Sanjay Karmakar, Ex-Assistant Registrar, CITK
- v. Shri Geremcha Brahma, Senior Accountant, CITK

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IV, the Institute should take action as per rule against the two contractual individuals, namely,

- I. Shri Praveen Kumar Ex-CPE (Contractual), CITK
- II. Sri Nityananda Paul, Assistant Engineer (Contractual) , CITK.

Item No.35.04: Notice from National Commission for Scheduled Tribes

The National Commission for Scheduled Tribes (NCST) has served a sitting Notice dated 26/09/2024 to MoE and the Institute on the representation submitted by Dr. Chaitali Brahma, Registrar, CITK quoting discrimination and unjust treatment towards her. The sitting took place on 3rd October, 2024 before Hon'ble Member, NCST Shri Nirupam Chakma in which representatives of Secretary, D/o HE and Director, IITG alongwith Director, CITK and Chairman, BoG, CITK participated. In the detailed discussion, the Commission recommended the following and suggested to submit the Action Taken Report within 30 days:

- i. IIT, Guwahati may initiate the process to postpone the recruitment process for the post of Registrar scheduled for 04/10/2004 for Two (02) months;
- ii. IIT, Guwahati may revoke the letter cancelling offer of appointment to the petitioner as the post of Registrar; &
- iii. Director, CIT, Kokrajhar may initiate the process for relieving petitioner, so that she can join the post of Registrar at IIT, Guwahati.

Resolution: The BoG has noted the status of disciplinary proceedings against 12 individuals to whom the Institute had served the show-cause notice dated 10/05/2024 and its resolution to serve charge-sheets to 05 identified individuals, namely,

- i. Dr Chaitali Brahma, Registrar, CITK
- ii. Sri Dwithun Mohilary, Assistant Engineer (Civil) , CITK
- iii. Sri Achinta Brahma, Junior Engineer (Civil), CITK
- iv. Shri Derhasad Brahma, Section officer, CITK
- v. Shri Ranjay Das. Assistant Professor (EE), CITK

Appropriate action as per rule against the two contractual individuals namely,

- I, Shri Praveen Kumar Ex-CPE, CITK
- ii. Sri Nityananda Paul, Assistant Engineer (Contractual) , CITK

and warning letters to the following 5 individuals:

- i. Prof. Monomoy Goswami, Professor (CE), CITK
- ii. Prof. Hemanta Kalita, Professor (CSE), CITK
- iii. Shri Jackie Brahma, Assistant Professor (CE), CITK
- iv. Dr. Sanjay Karmakar, Ex-Assistant Registrar, CITK
- v. Shri Geremcha Brahma, Senior Accountant, CITK

Considering the charges on Dr. Chaitali Brahma, Registrar, CITK, and the decision to issue her with a charge-sheet amounting to major penalty, for her

involvement in financial mismanagement of public fund, the recommendation of NCST to relieve her to join the post of Registrar at IITG is not permissible. Hence, BoG decided that Director, CITK, may convey the same to MoE for submission of appropriate ATR to NCST. Members of BoG also suggested to lodge FIR against seven (07) identified individuals, if necessary.

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Item No.35.05: Departmental Promotion Committee (DPC) meeting for Non-teaching staff

The Institute conducted Departmental Promotion Committee (DPC) meeting for Non-teaching staff on 08/10/2024. The result of DPC is attached at Annexure-III for consideration and approval of BoG.

Resolution: The BoG has approved the recommendations of DPC. BoG has further advised the Director, CITK to hold back the recommendations in respect of all those employees who were served with show-cause notices till such time they are exonerated from the charges.

Item No.35.06: Walk-in interview conducted for contractual appointment by CITK

The Institute conducted walk-in interviews for contractual appointments for the following positions on 07/10/2024 for which approval had already been taken from BoG:-

- i. Medical Officer
- ii. Assistant Engineer (Electrical)
- iii. Gym Instructor (Male)
- iv. Gym Instructor (Female)
- v. Yoga Instructor

Resolution: The BoG has approved the contractual appointments made by the Institute through walk-in-interview on 07/10/2024. However, it has been informed to the Institute that henceforth, contractual appointments may be made through out-sourced agency.

Any other Item:

Item No.35.07: Proposal to utilize the services of Advocate empanelled by CITK with the approval of BoG.

The BoG is hereby informed that multiple Court cases against CITK have been filed in Gauhati High Court. Some of these cases have been filed directly in the name of Institute authorities. To defend such cases lodged on functionaries on individual capacity, the Institute requires an advocate. It is proposed to hire the services of Shri Sabyasachi Paul Chaudhury, Advocate, Gauhati HC who has been empanelled for legal support with the approval of 34th BoG.

The BoG is requested to consider the matter of hiring of Shri Sabyasachi Paul Chaudhury, Advocate for Institute's court cases and payment of remuneration as per government norms.

Resolution: The BoG approved utilization of services of Shri Sabyasachi Paul Chaudhury, Advocate, Gauhati High Court as proposed.

The meeting ended with thanks to the Chair.

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The Action Taken Report (ATR) on Resolutions of 34th BoG Meeting.

Sl.No.	Item No.	Resolution	Proposed action taken
1	Item No.34.01: Confirmation of the Minutes of 33 rd BoG meeting held on 08.07.2024 at New Delhi	The minutes were confirmed.	No action is pending.
2	Item No.34.02: Action Taken Report (ATR) on the Minutes of 33 rd BoG meeting held on 08.07.2024 at New Delhi.	The adoption of ATR was approved by BoG	33.03[32.15-28.02]-Pending Audit Paras : Proposal to re-validate the pay fixed in respect of 14 faculty members is being submitted to MoE.
3	Item No.34.03: Minutes of the 30 th Building and Works Committee (BWC) held on 02/07/2024 in CITK as approved by the FC.	BoG approved the minutes of 30 th BWC meeting as recommended by FC in its meeting held on 09/09/2024 at 2:30 p.m.	Required actions are being initiated.
4	Item No. 34.04: Proposal for approval of the Minutes of the 31 st BWC meeting held on 27 th August, 2024 in CITK as approved by the FC.	BoG approved the minutes of 31 st BWC meeting as recommended by FC in its meeting held on 09/09/2024.	-do-
5	Item No.34.05: Minutes of the 17 th Senate meeting of CITK held on 23/08/2024 in CITK including the list of students who have passed their Diploma/Degree/M.Tech/Ph.D.	The minutes of the 17 th Senate meeting are approved by the BoG.	No action.
6	Item No.34.06: Minutes of the 30 th Finance Committee meeting held on 09/09/2024 at New Delhi.	Minutes of the 30 th FC meeting held on 09/09/2024 are confirmed	Required actions have been initiated.
7	Item No.34.07: Re-distribution amongst sanctioned teaching posts of CITK.	As recommended by FC in its meeting held on 09/09/2024, the proposal may be sent to MoE for its consideration and approval.	Proposal is being prepared for submission to MoE.
8	Item No.34.08: Proposal for creation of some additional new teaching posts based on enhanced student strength of CITK.	As recommended by FC in its meeting held on 09/09/2024, the proposal may be sent to MoE for its consideration and approval.	Proposal is being prepared for submission to MoE.
9	Item No.34.09: Proposal to validate the pay fixed in respect of 14 faculty members as a line of action for C&AG Audit Para- 2.6 F.Y-2022-23.	The members resolved that the FC/BoG cannot revalidate the matter, and CITK should refer the issue of pay protection for contractual faculty to the MoE for its consideration and approval, in accordance with the remarks of C&AG Audit Para 2.6 for FY 2022-23 and IFD.	Proposal to re-validate the pay fixed in respect of 14 faculty members is being submitted to MoE.

10	Item No.34.10: Proposal for recruitment of one (01) Assistant Engineer (Electrical) on contract/deputation.	BoG approved the proposal as recommended by FC in its meeting held on 09/09/2024.	Action completed. Approval of BoG is being sought in its next meeting.
11	Item No.34.11: Engagement of one Under Secretary level Officer from MoE or some other Ministry for completion of ongoing inquiry under CCS (Conduct) Rules for the lapses occurred in the process of issue and execution of infrastructure works of CITK.	BoG decided to drop the proposed agenda item. Such matters can be decided by the Director, CITK in consultation with Chairman, BoG.	No action is pending.
12	Item No. 34.12: Fixation of responsibility for concealment of information in the Audit Para B/2.7 F.Y.-2021-22.	The matter under the item was noted by the BoG.	No action, as matter is already in progress.
13	Item No. 34.13: Advertisement of four (04) vacant posts of Junior Technical Superintendent (JTS).	BoG noted that out of four (04) vacant posts of Junior Technical Superintendent (JTS), three(03) are promotional posts as indicated in the non-teaching staff roster. Institute has been advised to submit a proposal to MoE for converting these three (03) promotional posts to direct recruitment posts and then proceed with the recruitment.	Proposal is being prepared for submission to MoE.
14	Item No. 34.14: Empanelment of Experts	BoG agreed to the empanel experts for use by CITK as and when the need arises with the approval of the Chairman, BoG.	No action is pending.
15	Additional Agenda under Misc.: Promotion of non-teaching and teaching employees of CITK	The members proposed extending the CAS application deadline to 31 st December 2024 to allow additional eligible candidates to apply under CAS.	Required action is being initiated.



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Annexure-III

The Action Taken Report (ATR) on Resolutions of 35th BoG Meeting: -

Sl. No.	Item No.	Resolution	Proposed Action Taken
1	Item No. 35.01: Confirmation of the Minutes of 34 th BoG Meeting held on 09.09.2024 at New Delhi.	The Minutes were confirmed	No action is pending
2	Item No. 35.01: Action Taken Report (ATR) on the Minutes of 34 th BoG Meeting held on 09.09.2024.	Due to paucity of time, the members decided for adoption of ATR to be placed in the next BoG meeting for discussion.	Deferred to next BoG
3	Item No. 35.03: Update on the progress made on 32 nd BoG resolution as approved under agenda item no. 32.09 on the investigation of the lapse of the lapses in the process of issue and execution of infrastructure works of CITK and direction for further action.	<ul style="list-style-type: none"> As approved in 32nd BoG meeting the Director, CITK briefed the action initiated by the Institute to the BoG Member as per CCS rules. The BoG noted the status and unanimously decided for appointment of one Inquiry Officer (IO) and one Presenting Officer (PO). The Chairman is entrusted to identify the IO and PO for initiation of the action. BoG Instructed the Institute: <ul style="list-style-type: none"> to serve Charge Sheets to the 5 individuals. to serve warning letters to the remaining 5 individuals. to take-action against the two contractual as per rule. 	Actions have been taken.
4	Item No. 35.04: Notice from National Commission for Scheduled Tribes.	<p>BoG Noted the matter and decided to serve charge-sheets to 5 identified individuals:</p> <ol style="list-style-type: none"> Dr. Chaitali Brahma, Registrar, CITK Sri Dwithun Mohilary, AE (Civil), CITK Sri Achinta Brahma, Jr. Engr. (Civil), CITK Dr. Derhasad Brahma, SO, CITK Dr. Ranjay Das, Asst. Prof. (EE), CITK <p>BoG decided to appropriate act as per rule against two contractual:</p> <ol style="list-style-type: none"> Sri Praveen Kumar, Ex-CPE, CITK Sri Nityananda Paul, Jr. Engr. (Civil), CITK <p>And warning letters to the following 5 individuals:</p> <ol style="list-style-type: none"> Prof. Monomoy Goswami (CE), CITK Prof. Hemanta Kr. Kalita (CSE), CITK Sri Jackie Brahma, Asst. Prof. (CE), CITK Dr. Sanjay Karmakar, Ex-AR, CITK Sri Geremcha Brahma, Sr. Accountant, CITK 	Action taken Report (ATR) has been sent to MoE for submission of the same to NCST. An update has been sent to Director NCST after the charge sheets were served.
5	Item No. 35.05: Departmental Promotion Committee (DPC) meeting for Non-Teaching Staff	BoG Approved the recommendations of DPC. However, Director, CITK is advised to hold back the recommendations of the individuals those who were served show-cause notices.	Office order for financial upgradation & promotion issued to all except 2 staff members to whom charge sheets & 1 warning letter has been issued.
6	Item No. 35.06: Walk-in-interview conducted for contractual appointment by CITK	BoG approved the contractual appointments made through walk-in-interview, however, the Institute is informed the contractual appointments may be done through Out-sourced agency.	Appointment orders issued to all.
7	Item No. 35.07: Any other Item: Proposal to utilize the service of Advocate empaneled by CITK with approval of BoG.	BoG approved utilization of service of Shri Sabysachi Paul Choudhury, Advocate, Gauhati Court	Letter to concerned Advocate issued.