



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार
CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MoE, Govt. of India

Kokrajhar-783370, Assam

www.cit.ac.in

**Minutes for 39th Meeting of BoG, CIT Kokrajhar held on 30th April 2025 (Wednesday)
at 11:30 AM at DELNET Conference Hall, New Delhi**

The 39th meeting of the Board of Governors (BoG) of CIT Kokrajhar was held on Wednesday, 30th April 2025, from 11:30 AM onwards at the DELNET Conference Hall, New Delhi under the chairmanship of Prof.(Retired) Nishikant V Deshpande in the presence of the following Members:

1. Prof. A. Srinivasan
2. Prof. Mihir Purkait
3. Mr. Ashok Kumar Singh (MoE representative)
4. Dr. Anjalu Albis Basumatary
5. Dr. Pranav Kumar Singh

Decisions taken by the Members on each agenda item after detailed discussions are as follows:

Item No.39.01: Confirmation of the Minutes of 36th BoG meeting held on 25-11-2024 at CIT Kokrajhar in Hybrid mode.

The minutes of the 36th BoG meeting held on 25-11-2024 were shared with all members for review. Members have approved the minutes, without any remarks. The finalized version is attached as **Annexure I**.

BoG members were requested to formally approve the minutes of the 36th BoG meeting.

Resolution: The minutes were confirmed.

Item No.39.02: Action Taken Report (ATR) on the Minutes of 36th BoG meeting held on 25-11-2024 at CITK.

Actions have been taken as per resolution of minutes of the 36th BoG meeting.

Resolution: The ATR was approved by the BoG members.

Item No.39.03: Confirmation of the agenda item circulated on 13/12/2024.

The minutes of the agenda circulated on 13/12/2024 has been approved by the members along with remarks on financial implications that the same may be referred to the Finance Committee (FC) for financial approval (**Annexure II**).

BoG members were requested to formally approve the minutes of the circulated agenda.

39th Board Governor's (BoG) meeting 30-04-2025



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MoE, Govt. of India

Kokrajhar-783370, Assam

www.cit.ac.in

Resolution: The minutes of agenda items circulated were confirmed by the BoG members.

Item No.39.04: Confirmation of the Minutes of 37th BoG meeting held on 28-02-2025 at CIT Kokrajhar in hybrid mode.


The minutes of the 37th BoG meeting held on 28-02-2025 were shared with all members for review. Members have approved the minutes, without any remarks. The finalized version is attached as **Annexure III**.

BoG members were requested to formally approve the minutes of the 37th BoG meeting.

Resolution: The minutes of 37th BoG were confirmed by the BoG Members.

Item No.39.05: Action Taken Report (ATR) on the Minutes of 37th BoG meeting held on 28-02-2025 at CITK.

The Action Taken Report (ATR).

Item No.	Agenda Item	Resolution	Action Taken
37.01	Tabling of the sealed Inquiry Report on five CIT, Kokrajhar officers. These were opened by the Registrar (i/c) in the meeting and the Director presented the conclusions.	The BoG accepted the Inquiry Report submitted by the IA and agreed to circulate copies to all BoG members for their comments.	The report was shared with all members.
37.02	NCST recommendation to investigate the role of the then Director of CIT Kokrajhar in the case against the petitioner (Dr. Chaitali Brahma).	The BoG Chairman will form a 1-2-member committee to investigate the matter, and its report to be presented at the next BoG meeting.	Appropriate action has been taken.
37.03	Ratification of the decision to extend the services of contractual 03 faculty & 01 non-faculty staff.	The BoG ratified the extension of service of employees however, IFD, and MoE mentioned that no further extension	CITK noted the decision. 



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MoE, Govt. of India

Kokrajhar-783370, Assam

www.cit.ac.in

		will be provided.	
--	--	-------------------	--

The BoG members were requested to kindly consider adoption of the ATR.

Resolution: The BoG noted the actions taken and approved the same.

Item No.39.06: Confirmation of the Minutes of 38th BoG meeting held on 13-03-2025 at CIT Kokrajhar in Hybrid mode.

The minutes of the 38th BoG meeting held on 13-03-2025 were circulated to all members for their review and confirmation. The members have conveyed their approval on the minutes, with minor comments noted on one agenda item. A copy of the finalized minutes is enclosed as **Annexure -IV**.

BoG members were requested to grant their formal approval for the confirmation of the minutes of the 38th BoG meeting.

Resolution: The minutes 38th BoG were confirmed by the members.

Item No.39.07: Action Taken Report (ATR) on the Minutes of 38th BoG meeting held on 13-03-2025 at CITK.

The Action Taken Report (ATR).

Item No.	Agenda Item	Resolution	Action Taken
38.01	Discussion of IA report on charged officials. The IA report was approved in the 37 th BoG meeting held on 28 th February 2025 and circulated to all members for their comments.	The BoG resolved to provide the Inquiry Report submitted by IA to all five charged officials of CITK for their response, if any, within ten days' time. Release of payment of Honorarium to IA & PO as claimed by them was also approved.	The IA report has been delivered to the charged officials, and their replies have been received on 08-04-2025 and tabled as agenda item 39.07 in this meeting. Honorarium has been paid to both the IA and the PO.



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MoE, Govt. of India

Kokrajhar-783370, Assam

www.cit.ac.in

38.02	Extension of services of 3 contractual employees. The BoG was informed of the need to extend the services of three contractual staff at CITK (two in Accounts and one in the Central Library) for six months due to heavy workload and insufficient manpower.	The BoG approved a final six-month extension for three contractual staff at CITK, with no further extensions allowed under the current terms and conditions.	Complied with the resolution.
38.03	As per resolution on item No. 37.02 of 37 th BoG meeting held on 28/02/2025, the Chairman appointed Mr. Anil Virodkar, Retired Director, F&C Audit, Nagpur, as a one-man committee to conduct the investigation and submit his report to him.	The BoG accepted the findings of the Virodkar Committee report, which noted that the then Director retired three years ago but will be informed of the Commission's remarks through a formal note from CITK.	A note has been prepared and is submitted in item no. 39.05 for further action.

The BoG members were requested to kindly consider adoption of the ATR.

Resolution: The actions taken were noted and approved by members.

Item No.39.08: The submission of draft Appraisal notes and replies submitted by the five charged officers for consideration.

As per Resolution No. 38.03 of the 38th Board of Governors (BoG) meeting held on **13-03-2025** at CITK, an appraisal note is to be sent to the then Director of CITK, Prof. Debkumar Chakrabarti, in response to the observations made by the National Commission for Scheduled Tribes (NCST) during its sitting on 04-12-2025 and the IA report. Accordingly, the draft appraisal note (**Annexure-V**), has been prepared and tabled for the members' perusal and approval.

The replies submitted by the five charged officers were also placed before the members for acceptance and further course of actions.

39th Board Governor's (BoG) meeting 30-04-2025



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MoE, Govt. of India

Kokrajhar-783370, Assam

www.cit.ac.in

Resolution: After detailed discussion it was resolved that (1) a three-member committee will be constituted by Chairman, BoG to thoroughly inquire into the role of the then Director, **Prof. Debkumar Chakrabarti** on irregularities observed by C&AG and the recent inquiry report, (2) the responses submitted by the five charged officers, along with the Inquiry Authority (IA) report, shall be circulated to all members of the BoG, and (3) An expert committee will be formed, and its advisory report will be considered by the Board of Governors (BoG) before taking any decisions regarding the actions to be taken against the five charged officers. The committee will adhere to the timelines as prescribed in CCS (CCA) Rules, 1965 and complete the Inquiry process.

Item No. 39.09: Minutes of the 31st meeting of the Building and Works Committee (BWC), held on 27th August, 2024 in CITK as approved by the FC.

The minutes of the 31st Meeting of the Building and Works Committee (BWC), held on 27th August 2024 at CIT Kokrajhar, as duly approved by the 30th Finance Committee (FC), are enclosed as **Annexure-VI**. Members were requested to kindly consider and approve the recommendations as endorsed by the Finance Committee.

Resolution: The minutes of the 31st Building and Works Committee (BWC) meeting were discussed and approved by the members for adoption.

Item No.39.10: Proposal for approval of the Minutes of the 32nd BWC meeting conducted through circulation as approved by the FC.

The 32nd Meeting of the Building & Works Committee (BWC) was conducted through circulation.

The finalized minutes are placed at **Annexure-VII**. The list of civil projects approved by the BWC are as follows:

1. Interior works of Auditorium at CIT Kokrajhar.
2. Replacement of 04 nos. 1C x 400 Sq.mm 33 kV underground cable at Railway track crossing of 33kV Adabari to CIT dedicated feeder line".

Resolution: The BoG members approved the minutes of the 32nd BWC meeting for adoption, as recommended by the 31st FC meeting.

Item No.39.11: Minutes of the 31st Finance Committee meeting held on 30/04/2025 at New Delhi.

39th Board Governor's (BoG) meeting 30-04-2025



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MoE, Govt. of India

Kokrajhar-783370, Assam

www.cit.ac.in

The deliberations of the 31st Finance Committee (FC) meeting, held on 30th April 2025 at 11:00 AM in the DELNET Conference Hall, New Delhi, were submitted (**Annexure VIII**) for the consideration of the Board of Governors (BoG) members. The agenda item approved by FC requiring BoG approval are as follows.

1. Interior works of Auditorium at CIT Kokrajhar.
2. Replacement of 04 nos. 1C x 400 Sq.mm 33 kV underground cable at Railway track crossing of 33kV Adabari to CIT dedicated feeder line".
3. Proposal for procurement of "Plaxis 3D Work Suite Academic Software" for the Department of Civil Engineering.
4. Approval of the tender bid proposal for L1 bidder M/s DS System Pvt. Ltd., Udalbakra, Guwahati towards the comprehensive annual maintenance contract (CAMC) of online UPS at CIT Kokrajhar.
5. Approval of Annual Budget for Hiring of Hostels (Boys and Girls) on Rent for CIT Kokrajhar.
6. Proposal for Temporary Engagement of Faculty and Non-Faculty Staff through Walk-in Interview.

Resolution: The Board of Governors approved the recommendations made in the minutes of 31st FC meeting for adoption.

Item No. 39.12: Proposal for acceptance and publication of Career Advancement

Scheme (CAS) interview results held from 18-10-2024 to 24-10-2024 at CITK, and permission for notification of the next round of CAS.

The notification for the CAS promotion was issued on 1st November 2023, following which applications were received and scrutinized by a duly constituted five-member committee. A total of 44 faculty members from various departments were shortlisted. During this process, a group of faculty members approached the Hon'ble High Court, Guwahati, seeking consideration of their contractual service period for eligibility. In its interim judgment, the Hon'ble Court permitted the Institute to proceed with the interview process but restricted it from publication of the results. Accordingly, the interviews were conducted from 18th to 24th October 2024 and the recommendations of the Selection Committee were kept in sealed covers pending further direction. Subsequently, on 8th April



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MoE, Govt. of India

Kokrajhar-783370, Assam

www.cit.ac.in

2025, the Hon'ble High Court vacated its earlier order, thereby allowing the Institute to publish the interview results.

The recommendations of the Selection Committee are now proposed to be opened and declared. The Members were requested to (1) approve the recommendations of the Selection Committee for the CAS interviews held in October 2024., and (2) Grant approval for issuing the notification for the next round of CAS.

Resolution: The Board permitted the Registrar I/C, CITK to open the sealed envelope containing the CAS results in the presence of Board members. It was further resolved that the decision on the faculty members against whom there are C&AG objections will be taken after their eligibility is recommended by a three-member committee to be constituted for the same by Chairman, BoG. As the period of contractual engagement of 14 Assistant Professors cannot be counted for the pay protection and CAS promotion, the proposed Committee will also look into their cases. The report of the said committee shall be submitted to BoG for further consideration and necessary action within 10 days. The Board also resolved to notify the next round of CAS promotions immediately after the publication of the pending CAS results.

Item No. 39.13: Proposal for approval of lien application of Dr. Santosh Kumar-Reg.

Dr. Santosh Kumar, Assistant Professor, FET, applied through proper channel and has been selected for the position of Associate Professor at the Central Agricultural University, Pusa, Bihar.

As per the provisions outlined in the Central Civil Services (CCS) Rules, an employee is eligible to avail lien from the parent organization for a period of up to two years, in order to take up a position elsewhere. Dr. Santosh Kumar has formally submitted a request seeking lien for a duration of two years, effective from the date of his joining the new position.

Since CIT Kokrajhar has not framed any rules with respect to lien, the matter is placed for consideration of BoG as this is permissible for Govt. employees as per DoPT guidelines.

BoG members may consider and approve 2 years lien for Dr. Santosh Kumar.

Resolution: The Board of Governors approved processing of the lien application of Dr. Santosh Kumar in accordance with the guidelines issued by the Department of Personnel and Training (DoPT).

Additional Agenda Items:

39th Board Governor's (BoG) meeting 30-04-2025



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार
CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MoE, Govt. of India

Kokrajhar-783370, Assam

www.cit.ac.in

Item No. 39.14: Release of Office Order regarding financial Upgradation to Mr. Geremcha Brahma, Sr. Accountant, CITK.

35th BoG dated 17/10/2024 under agenda item no. 35.05 had directed the Institute to hold back the DPC recommendation in respect of those employees who were served with show cause notices till such time they are exonerated from the charges. Accordingly, the benefits of financial upgradation to Mr. Geremcha Brahma, Sr. Accountant to whom warning letter was issued could not be released.

Mr. Geremcha Brahma, vide an application dated 25/04/2025 (**Annexure-IX**) has referred DoPT OM dated 07/07/2008 (placed at (**Annexure-X**) regarding effect of warnings on promotion. As per said O.M. as at para 2(ii) states that “warning, letters of caution, reprimands or advisories administered to Government servants do not amount to a penalty and, therefore, will not constitute a bar for consideration of such Government servants for promotion.”

Therefore, the case of Mr. Geremcha Brahma is placed before BoG Members for consideration and approval to release DPC order relating to financial upgradation.

Resolution: After noting the DoPT order, BoG approved the issuance of office order for the withheld financial upgradation of Mr. Geremcha Brahma, Senior Accountant, CITK.

The Chairman, BoG, informed the members that Prof. A Srinivasan would be relieved of his duties from CITK on 01 May 2025 subsequent to acceptance of his resignation by the Competent Authority. He acknowledged the efforts and services of Prof. A Srinivasan as Director of CITK.

The meeting end with thanks to the **Chair**.
