



**Minutes of the 5<sup>th</sup> Meeting of Building Work Sub-Committee  
Of CIT, Kokrajhar held at 11.00 A.M on 7<sup>th</sup> May-2010 in the  
Conference Hall of the CIT Kokrajhar.**

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**Members Present:**

1. Sri Derhashat Basumatary,  
E.M., BTC, Kokrajhar.
2. Sri Robinson Mushahari,  
Secretary, BTC, Kokrajhar.
3. Prof. D.S.Pegu,  
Principal, CIT, Kokrajhar.
4. Sri A.Chakrabarty,  
Executive Engineer,  
PWD Building Division, Kokrajhar.
5. Sri Ranjib Baruah,  
Architect Consultant,  
Designer's Plenum, Guwahati.
6. Smt. Chaitali Brahma,  
Registrar, CIT, Kokrajhar.
7. Sri J.Basumatary,  
Asst. Executive Engineer,  
PWD, Building Division.
8. Sri M. Mushahary,  
Asst. Executive Engineer,  
Electrical Division.
9. Sri M.Ahmad, J.E.,  
PWD, Building Division.
10. Sri Saikat Dutta, Asstt.Eng.,  
PWD, Building Division.
11. Sri Phwjakhang Basumatary,  
Accountant, CIT, Kokrajhar.

The Hon'ble Executive Member, Education, BTC, Sri Derhashat Basumatary,  
chaired the 5<sup>th</sup> Meeting of Building Work Sub-Committee of CIT, Kokrajhar.



The Minutes of the meeting are recorded as follows:

1. The Committee approved the minutes of the 4<sup>th</sup> Meeting of the Building Work Sub-Committee held on 22/06/2009.
2. Members of the Committee are apprised of certain defects in the Academic Part-I Building. The Architect Consultant of CIT and PWD, BTC are directed to make an assement of the defects in the building. In this regard, PWD, BTC is directed to rectify the defects wherever necessary.
3. The construction works of the Underground Electricity Distribution System, Street Lights, and Lightning Arrestors for the completed buildings are to be started by the PWD, BTC Electrical Division. The Architect Consultant is directed to submit all necessary Drawings (5 Copies) of external electrification for this purpose to the Institute by the 25<sup>th</sup> of this May 2010.
4. The Architect Consultant is directed to make a survey and recommend a suitable site for installation of the Institute's Power Sub-Station within the Campus. CIT authorities shall workout the power load that will be required for the whole Campus and the same shall be intimated to the Chairman, ASEB, Guwahati for sanctioning of power to the Institute. In view of the increasing power requirement of the Institute and frequent load shedding that the Institute is subjected to, it is decided that CIT will take up the matter with the ASEB authorities to request for a dedicated power supply line connected to the Town Feeder / extension of Urban Line connection at Balagaon, instead of the existing rural power supply line that is providing electricity to the Institute at present.
5. The Architect Consultant is directed to prepare at least 3-4 designs for the Main Entrance Gate of the Institute. The design of the gates shall be based on Traditional Bodo Design. He is directed to submit the designs within one month.
6. The members of the Committee urged that the Outdoor Sports Complex is to be completed at the earliest. The concrete floor of Volley Ball court has been found to be unsuitable for playing and the Architect Consultant is directed to make a Volley Ball court with sand based floor. The enclosures surrounding the Sports Complex should be completed as early possible. The Architect Consultant is also directed to work on a separate Indoor Sports Complex for staffs and students.
7. Sri Robinson Mushahari, Secretary, BTC, Kokrajhar, informed the Committee that BTC is ready to handover the additional land which has been allocated to CIT within June 2010.
8. In regards to the discussion on the fixation of Service Tax of the Architect Consultant, Fee for the consultant etc. it is decided that the matter shall be taken in the CIT Society Meeting.
9. It is proposed that the services of the Architect Consultant may be extended for the 2<sup>nd</sup> phase w.e.f. 1<sup>st</sup> April-2010 till the end of the project period in 2013. The final decision on the extension of services of the Architect Consultant is referred to the CIT Society Meeting for its approval.



# CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

(Centrally Funded Institute under MHRD, Govt. of India)

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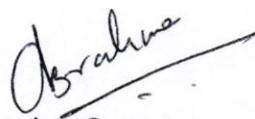
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10. The Architect Consultant is directed to work out the distribution of the Water Supply System for the whole Campus including the system for Rain Water Harvesting, Water Treatment Plant and Garbage Deposal System.
11. The Architect Consultant is directed to submit the lay out diagram for an underground OFC Network for the CIT Local Area Network (CITLAN) connecting all buildings and installation within the Campus.
12. The Architect Consultant is directed to open a local office within the Campus so as to facilitate easy and timely access to his office for drawings and essential queries of construction works and for better co-ordination with the PWD and the Institute.
13. The Architect Consultant is directed to hand over the Hard & Soft copy of all the Drawings completed till date to CIT authorities. He is also requested to hand over 5 (five) Sets of Drawings of all works to CIT authorities for ready reference.
14. Members of the Committee decided that the Architect Consultant shall give a Certificate of Worthiness of the buildings that are completed and ready for handover. CIT will execute the takeover from PWD, BTC only on receipt of the Certificate of Worthiness any work completed.
15. The Architect Consultant is directed to identify the site and submit the drawings for Car Parking, Canteen, Cycle Stand and Security Barrack in the campus.
16. The Architect Consultant informed the Institute that the Land Scaping works should be started by requesting for free saplings from the Forest Department, BTC. His suggestions are noted.

The meeting is ended with vote of thanks from the chair

  
Member Secretary,  
Building Work Sub-Committee,  
CIT, Kokrajhar

