

केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार
CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJH

(A Centrally Funded Institute under Ministry of HRD, Govt. of India)

BODOLAND TERRITORIAL AREAS DISTRICTS :: KOKRAJHAR :: ASSAM :: 783370

Website: www.cit.ac.in

ANNEXURE - 1

The Minutes of the 14th (Fourteenth) Meeting of the Building Works Committee (BWC) of CIT, Kokrajhar held on 18/10/2014 (Saturday) in the Conference Hall, Guest House of IIT, Guwahati at 11:00 hrs.

Members Present:

1. Prof. U. S. Dixit, Director, CIT, Kokrajhar & Chairman, BWC, CIT, Kokrajhar.
2. Prof. S. Talukdar, Prof., IIT, Guwahati & Member, BWC, CIT, Kokrajhar.
3. Sri T. J. Singh, SE (Civil), IIT, Guwahati & Member, BWC, CIT, Kokrajhar.
4. Sri R. R. Hazarika, EE, Tezpur University & Member BWC, CIT, Kokrajhar.
5. Sri P. K. Singh, Asst., Prof., CIT, Kokrajhar & Member, BWC, CIT, Kokrajhar.

The BWC Meeting was presided over by Prof. U. S. Dixit, Chairman of the Committee and after threadbare discussion of item of 10 agendas of the meeting, the following item-wise resolutions were taken and same were Minuted.

Item No. 14.01. Confirmation of the Minutes of the 13th Meeting of BWC of CIT, Kokrajhar held on 19/02/2014 at Conference Hall of CIT, Kokrajhar.

The Minutes of the 13th BWC Meeting of BWC of CIT, Kokrajhar held on 19/02/2014 having no comments of the then Members against the same was circulated to the Members. –

Resolution:

The Minutes of the 13th BWC Meeting is confirmed.

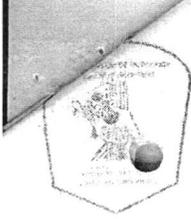
Item No. 14.02. Action Taken Report (ATR) on the Resolution of the 13th BWC Meeting of CIT, Kokrajhar held on 19/02/2014 at Conference Hall of CIT, Kokrajhar.

An Action Taken Report (ATR) has been prepared by the Institute for appraisal of the Members on the action taken on the Resolution of the 13th BWC Meeting of CIT, Kokrajhar held on 19/02/2014 at Conference Hall of CIT, Kokrajhar. The Members discussed and suggested course of action.

The Members were satisfied with the Action Taken Report of the 13th BWC Meeting held on 19/02/2014 of the Resolutions except Resolution of Agenda Item No. 04 & 05.

Resolution:

Members approved the work above as per resolution stated in the 13th BWC Meeting of CIT, Kokrajhar held on 19/02/2014 at Conference Hall of CIT, Kokrajhar. Members directed that the Agenda Item No. 14.06 & 14.07 of the 14th BWC Meeting being same with the Agenda No. 04 & 05 above, the Resolutions taken for Item No. 14.06 & 14.07 of the 14th BWC Meeting may be referred to.



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Item No. 14.03. To consider and approve the following Electrical Estimate:

- i) Installation of 500 KVA transformer sub-station (towards Workshop and Academic Building Part – III). Estimated value ₹ 42,20,900.00 (Rupees Forty-two lakhs twenty thousand nine hundred only).
- ii) Installation of 500 KVA transformer sub-station (towards Library and Auditorium Building). Estimated value ₹ 42,20,900.00 (Rupees Forty-two lakhs twenty thousand nine hundred only).

The detail Estimate of the aforesaid Works was circulated to the Members and CPE, CIT explained the necessity of the Works and basis of preparation of the detailed Estimates as per current Schedule of Rates of APWD Electrical Works for the Year 13-14.

Resolution:

The Members approved the detail Electrical Estimate of (i) Installation of 500 KVA Transformer Substation (towards Workshop and Academic Part-III & (ii) Installation of 500 KVA Transformer Substation (towards Library and Auditorium Building) of Estimated value ₹42,20,900.00 (Rupees Forty-two lakhs twenty thousand nine hundred only) each for taking further action from CIT.

Item No. 14.04. To consider and approve the

- i) Proposal of 11 KV dedicated Feeder line from Samthaibari (Champabati) 33KV sub-station to CIT Campus, Kokrajhar.

CPE, CIT, Kokrajhar explained in detail the power position of CIT and the present crisis of the power supply of the Institute for frequent load shedding for want of dedicated Feeder Electrical Line to the Institute.

Considering the present position of power scenario of CIT, the Members accepted and approved the proposal of drawing 11 KV dedicated Electrical Feeder Line from Samthaibari (Champabati) 33 KV sub-station to CIT Campus in principle and directed the Engineering Cell, CIT to prepare a Concept Paper incorporating detailed technical specification and probable cost estimation for placing the same in the BWC and subsequently to the BoG for approval.

Resolution:

The Members considered and approved the proposal in Principle.

Item No. 14.05. Discussion regarding the execution of Balance work of Main Gate by CIT, Kokrajhar.

CPE, CIT informed the present status of the Construction of the Main Gate which is at abandoned stage since long for non starting of the work by the BWC, BTC.

The Members opined that the construction of Balance Work should be taken up through the BTC PWD at the approved Revised Estimated Amount if PWD, BTC is willing to execute the Work.

Resolution:

The Members directed that PWD should start the work without further delay.

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Item No. 14.06. Discussion on the condition raised by the Architect for inclusion in the Terms and Conditions for consultancy service.

CPE, CIT informed in the Meeting regarding the claim of the Architect, M/s Designers Plenum, now rendering consultancy service of the infrastructure development works of the Institute for reimbursement of fees for paying to the Structural Engineer of State/Central Department, Premier Technical Institution for vetting the design calculation in addition to the consultancy fee in response to their view on the draft copy of the Terms and Conditions of Agreement handed over to the proprietor of the firm on 19/02/2014 for his view.

The Members opined that the claim of Architect for reimbursement of fees to be paid to the Structural Engineer of State/Central Department, premier technical institution of the State for vetting the design calculation is not tenable, as the fee offered for consultancy services is inclusive of one of such mandatory service.

Sri T. J. Singh, Member, BWC expressed his views for modification of the clause for **Consultation Fee and Terms of Payment** of the Agreement for Consultancy Services and suggested for a revised payment schedule, the extract of which is stated below for discussion and acceptance in the next BWC Meeting.

Payment Schedule:

Sl. No.	Stages of Work	Fees payable
1	On approval of the conceptual designs and drawings with detailed specifications with preliminary estimated cost on the basis plinth area rate. (6 sets)	10 %
2	Submission of presentation drawings necessary for statutory bodies if required/Institute records etc. (6 sets)	5 %
3	Submission of detailed tender drawings (Architectural as well as Structural), schedule of item with quantities and detailed specifications to prepare tender document by Institute (in 12 sets).	15 %
4	Submission of "Good for Construction" drawings in standard size in 6 sets in soft copy.	40%
5	Submission of detailed drawings of services with specifications (in 6 sets).	15 %
6	On acceptance of all documents by CIT and submission of as built drawing (in 4 sets).	15 %
	Total (Consultancy Fees)	100 %

Resolution:

- (1) As the vetting of design calculation is not tenable, no charge in this regard is to be made.
- (2) Payment schedule as proposed needs to be placed in the next BWC Meeting for approval.

Item No. 14.07. Discussion on non submission of Terms and Conditions for execution of Construction Works by PWD, BTC, Kokrajhar.

CPE, CIT informed that a Draft copy of Terms and Conditions for execution of the Construction Works by PWD, BTC, Kokrajhar was handed to the Addl. Chief Engineer, PWD, BTC (the then Member, BWC) in the 13th BWC Meeting held on 19/02/2014 for view of the



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Department but in spite of repeated reminders from CIT's end, no response from PWD, BTC is received.

It was decided in the Meeting that CIT should further pursue the matter with PWD, BTC to return the Terms and Conditions after doing needful from their end within specific time limit.

If PWD, BTC fails to comply with, the matter should be brought to the notice of the BTC Authority to intervene.

Resolution:

Further pursuance to be done from the Institute.

Item No. 14.08. Discussion on the progress of the ongoing works –

CPE, CIT informed that 17 nos. scheme (16 nos. under Phase-I and 1 no. under Phase-II) against total 34 schemes (22 nos. under Phase-I and 12 nos. under Phase-II) is completed in all respect and remaining 17 nos. (6 nos. under Phase-I and 11 nos. under Phase-II) are on progress.

The Members had discussed the Work-wise progress of the ongoing works under Phase - I & Phase – II and emphasized the early completion of all ongoing works.

Resolution:

The members directed the Engineering Cell to supervise the progress of completion of ongoing work.

Item No. 14.09. Discussion on the selection of new scheme for the year 2015-16.

CPE, CIT informed that a number of scheme as per approved Master Plan of CIT, Kokrajhar are yet to be taken up for implementation and the copy of the Approved Master Plan showing the scheme to be taken up was circulated to the Members for their view.

The Members opined that the works to be taken up for the year 2015-16 should be finalized by CIT first on priority basis and then to be placed in the Meeting for acceptance and onward transmission to the BoG for approval. The Chairman of the Committee informed in the Meeting that selection of the works shall be finalized in the Meeting with the HoDs of the Institution in presence of CPE, CIT and Registrar, CIT. Sri R. R. Hazarika, Member, BWC, CIT opined that inclusion of water-treatment plant should get first priority.

On request of the CPE, CIT, Sri Hazarika agreed to give all technical salient features of water-treatment plant of Tezpur University as the source of water of the treatment plant of CIT to be constructed is same as the water-treatment plant of Tezpur University. Sri Hazarika had also informed that the GOI has raised the construction cost of the SC-ST Hostel for accommodating 100 students to ₹ 3.5 crores, as such, responsible officials of CIT would pursue the matter at the AICTE Office, New Delhi along with the modified plan and estimate.

Sri T. J. Singh, Member, BWC, CIT suggested that potable water of CIT should be tested in the National Test Laboratory, Kalapahar, Guwahati to know the quality of the water.

Resolution:

It was resolved to:

- (1) Finalization of DPR of the work to be taken up in 2015-16.
- (2) Potable water to be tested in National Test Laboratory, Kalapahar, Guwahati.

Item No. 14.10. Any other item with permission of Chair.

Item No. 14.10.1. Construction of cubicles for accommodating newly appointed faculty.

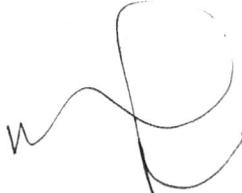
To accommodate the newly recruited faculty of the Institute, cubicles of Standard Size with aluminium partition walls with provision of electricity and AC is necessary till further arrangement of accommodating the faculty is made.

As there is no scope of accommodation in the Administrative Building at present, it was decided that for accommodation of the faculty to be recruited shortly, the Institute will construct cubicles of Standard Size (preferably rectangular) with aluminium partition walls with provision of electricity and AC till further permanent accommodation is done by the way of vertical extension of the Administrative Building.

Resolution:

The Members approved the proposal and directed to proceed after fulfilling cordial formalities.

The Meeting ended with vote of thanks.


fe Registrar, CIT, Kokrajhar
[Email: registrar@cit.ac.in]
11/11/2014

Copy to:

1. Director, CIT, Kokrajhar for information.
2. CPE, CIT, Kokrajhar for information & necessary action.
3. All Members of BWC, CIT, Kokrajhar for information.


fe Registrar, CIT, Kokrajhar
[Email: registrar@cit.ac.in]
11/11/2014