



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

(A Centrally Funded Institute under Ministry of HRD, Govt. of India)
BODOLAND TERRITORIAL AREAS DISTRICTS :: KOKRAJHAR :: ASSAM :: 783370
Website: www.cit.ac.in

MINUTES OF THE 18TH (EIGHTEENTH) MEETING OF THE BUILDING AND WORKS COMMITTEE OF CIT, KOKRAJHAR HELD AT CONFERENCE HALL, GUEST HOUSE, IIT GUWAHATI ON 14TH SEPTEMBER, 2016 AT 11-30 A.M.

Members Present

1. Prof. Sudip Talukdar, Professor, Dept. of Civil Engineering, IIT Guwahati & Member, BWC, CIT, Kokrajhar.
2. Shri R. R. Hazarika, Executive Engineer, Tezpur University & Member, BWC, CIT, Kokrajhar.
3. Shri T.J. Singh, S.E (Civil), IIT Guwahati & Member, BWC, CIT, Kokrajhar.
4. Shri Soumen Maji, Asstt. Prof., Dept. of C.E, CIT, Kokrajhar & Member representing Faculty.
5. Prof. Debkumar Chakrabarti, Director, CIT, Kokrajhar and Chairman, BWC, CIT, Kokrajhar.

Shri Carol Narzary, Secretary, IBA, BTC, Kokrajhar Member, BWC, CIT, Kokrajhar could not attend due to pre-occupied engagement. They have asked to continue the meeting as per schedule.

The 18th BWC meeting was presided over by Prof. Debkumar Chakrabarti, Chairman of the Committee and after threadbare discussion of the item of 09 nos. of agendas, the following resolutions were made.

Item no. 18.01. Confirmation of the Minutes of the 17th Meeting of BWC of CIT, Kokrajhar held on 24/06/2016 at Conference Hall, Guest House, IIT, Guwahati.

The minutes of the 17th meeting BWC of CIT, Kokrajhar held on 24.06.2016 at Conference Hall, Guest House, IIT, Guwahati was circulated to the members of the committee. However, comments were received from the Architect Consultant regarding his fee, which was discussed as a separate agenda.

Resolution No.18.01: As the other resolutions in the 17th meeting regarding upcoming construction works revolved around the plan and estimate prepared by the Architect, hence it was resolved that Architect issue must be resolved first before taking up other action plan. The minutes is confirmed.

Item no. 18.02. Action taken Report (ATR) on the Resolution of the 17th BWC meeting, of CIT, Kokrajhar held on 24/06/2016 at Conference Hall, Guest House, IIT, Guwahati.

Timely action of the resolutions of 05 (five) Agenda items of the 17th BWC meeting was taken up in detailed in the Action taken Report (ATR) for further course of action, that may considered necessary.

As all items/works mentioned in the Action taken Report (ATR) comes under Phase-III works of CIT and as the Architect & Consultant of CIT, M/s Designers Plenum have not agreed with the decided fee of 1% (decided in the 17th BWC meeting) for Phase-III works, the members have suggested to resolve the matter of Architect & Consultant first.

Resolution No.18.02: The members suggested to resolve the matter of Architect & Consultant first and accordingly Phase-III works to be taken up.



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Item no. 18.03. Discussion on Letter submitted by M/s. Designers Plenum (Architect & Consultant of CIT, Kokrajhar).

CIT's Architect & Consultant, M/s Designers Plenum has been charging 2.95% fee of total estimated cost for all works for his services of Phase-I and Phase-II works of CIT, Kokrajhar.

It is to be mentioned here that in the 17th B.W.C (Building Works Committee) meeting, it was decided that M/s Designers Plenum should be paid only 1% fee of total estimated cost for all Phase-III works. In this regard, M/s Designers Plenum have not agreed with the decided fee of 1% for his services and submitted a letter in this regard.

Members were requested to advise accordingly.

The members discussed the matter in length. However did not agree to the Terms & Conditions submitted by M/s Designers Plenum and suggested to go for a fresh start.

Resolution No.18.03: Terms & Conditions submitted by M/s Designers Plenum was not accepted by the members and resolved to go for Architect empanelment.

Item no. 18.04. Discussion on Empanelment of Architect.

Regarding Empanelment of Architect (vide 16th BWC Agenda no. 16.09 and 11th BoG Agenda no.11.16).

Members were requested to discuss and advise accordingly.

The members discussed the matter in length and arrived with following suggestions:-

1. CIT should go for fresh empanelment in the way IIT Guwahati is empaneling and in this matter Shri T.J. Singh, S.E (Civil), IIT Guwahati may be consulted.
2. As IIT Guwahati is already in process of Empaneling Architect and considering IIT & CIT, same nature of centrally funded Institute, the list empaneled may be directly adopted for the urgent work so as to avoid further delay.

Resolution No.18.04: For Empanelment of Architect, Engineering Section of IIT Guwahati may be consulted to take a decision accordingly.

Item no. 18.05. Discussion on revised estimate of Auditorium.

Construction of Auditorium was started in 2013 after it was approved in 10th BWC meeting. Total estimated cost was Rs.16,24,62,067.00

After completion of almost 60% of construction works, and during the Truss works of the building, it was discovered that amount of structural steel required in



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making of Truss works comes out to be more after actual execution of the work as per working drawing submitted by M/s Designers Plenum.

Upon reporting the matter, M/s Designers Plenum has submitted a refined estimate on 12/09/2016 amounting to Rs.16,24,63,188.30 exceeding by Rs.1000.00 above the earlier estimated and approved amount.

Members were requested to approve the revised estimate.

The members discussed the matter and suggested to follow the original estimate. It was also suggested that a deviation statement against each items in the previous detailed estimate with the revised detailed estimate may be asked from M/s Designers Plenum. The final value may be accessed by the PWD on completion of the work.

Resolution No.18.05: Original estimate will be followed. The final value may be accessed by the PWD on completion of the work.

Item no. 18.06.

I) Installation of 320 KVA diesel generator set with Manual Panel (for New Boys' Hostel, Director's Residence & Type-I & II Quarters, etc.).

The matter was discussed in 17th BWC meeting and the estimate amounting to Rs.30,04,000.00 (Rupees Thirty Lakhs and Four Thousand) only was approved.

However, as the work comes under the phase-III works and as the Architect has not agreed upon for the fee, so it is proposed that the Institute would take up the work with its Engineering Cell fulfilling cordial formalities.

Members were requested to approve the same.

The members discussed the matter and approved the work amounting Rs.37,79,600.00 (Rupees Thirty Seven Lakhs Seventy Nine Thousand and Six Hundred) Only . The members suggested to execute the work through the Engineering Cell of CIT Kokrajhar after consultation with S.E., Electrical of IIT Guwahati

Resolution No.18.06 (I): Approved. To execute the work through Engineering Cell of CIT after consulting with S.E, Electrical, IIT, Guwahati.

II) Installation of 500 KVA transformer sub-station (towards New Boys' Hostel, Director's Residence & Type-I & II Quarters, etc.).

The matter was discussed in 17th BWC meeting and the estimate amounting to Rs.40,46,000.00 (Rupees Forty Lakhs and Forty Six Thousand) only was approved.



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However, as the work comes under the phase-III and as the Architect has not agreed upon for the fee, so it is proposed that the Institute would take up the work with its Engineering Cell fulfilling cordial formalities.

Members were are requested to approve the same.

The members discussed the matter and approved the work amounting to Rs.44,15,200.00 (Rupees Forty Four Lakhs Fifteen Thousand and Two Hundred) only. The members suggested to execute the work through the Engineering Cell of CIT Kokrajhar after consulting with S.E., Electrical of IIT Guwahati.

Resolution No.18.06 (II): Approved. To execute the work through Engineering Cell of CIT after consultation with S.E, Electrical, IIT, Guwahati.

Item no. 18.07. Reporting item –

Presently 21 nos. of Construction activity is going on under Phase-I (8 nos.) and Phase-II (13 nos.) out of which 05 nos. of Construction activity under Phase-I is 02 Nos and under Phase-II is 03 Nos. have been completed. The remaining works under Phase-I and Phase-II are in progress.

Resolution No.18.07: As per last meeting with PWD held on 21.07.2016, work scheduled to be followed up for construction.

Item no.18.08. Miscellaneous items for discussion with permission of the Chair.

With permission of the Chair the following items were discussed and resolved upon the following:

1. The Chief Project Engineer of CIT was appointed on contract for a period of 3 years upon extension. Now that his term is over he may be released w.e.f 12/09/2016 and the temporary position of CPE needs to be abolished. The sanction post for the position of Executive Engineer is already advertised, however till such time the appointment of the Executive Engineer is made by the Institution, it is proposed that a Technical Consultant from whom CIT can take guidance may be appointed.
2. Further it was discussed that the delegation of power for the Head of the Institute for civil works is upto Rs.25,00,000.00 only, which leads to delay in extracting most of the works which is urgently needed by the Institute as it requires approval from the BWC. Hence it was discussed that the delegation of power for the Head of the Institution may be raised to Rs.50,00,000.00 only and on the recommendation of the BWC, works may be approved upto Rs.1,00,00,000.00. Approval of work of more than Rs.100,00,000.00 may be taken from the BoG.

Further it was discussed that till the appointment of Executive Engineer for CIT is made for continuation of smooth functioning, the members recommended that Mr. Amarendra Kumar Goswami, S.E., Electrical, IIT Guwahati may be approached for consultation relating to electrical works. For Civil related works, Shri T.J. Singh, S.E., Civil, IIT Guwahati may be approached. Director, IIT



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Guwahati may be requested for his permission to have Shri T.J. Singh and Mr. Amarendra Kumar Goswami to be consultant to CIT.

3. Preparation of detailed estimate of Kendriya Vidyalaya should be prepared and circulated to the B.W.C. members through e-mail and get their comments and approval.

4. P.W.D, BTC, Kokrajhar should submit Bill of Quantities (BOQ's) and Quoted rates by Contractors for the works of CIT Kokrajhar to CIT Kokrajhar.

5. To get a written consent from MHRD, New Delhi citing the information regarding installation of roof top solar panels.

6. BTC has allotted 321B-0K-10Ls of land to CIT vide letter no. BTC/LR-25/2005/Pt-I/137. BTC should be communicated for final handing over with proper demarcation. Action plan for the new land to be initiated by the Institute.

7. For some urgent decision related to the works of CIT, BWC members may be sent e-mails for their consent.

8. Architect & Consultant, M/s Designers Plenum should be communicated for the followings:

i) drawings and estimates received for Phase-III works informing that the BWC members have not taken in consideration. All the drawings and estimates received for phase-III works and the proposed agreement copy should be returned to M/s Designers Plenum.

ii) not agreeing with the Terms & Conditions by the BWC members.

iii) Terms & Conditions relating to Phase-I & Phase-II works remains the same.

9. IIT Guwahati sports authority needs to be consulted for exercising the sports and playground consulting works in CIT.

The meeting ended with the vote of thanks to the chair.

(Ms. Chaitali Brahma)
Registrar, CIT, Kokrajhar
[Email: registrar@cit.ac.in]