



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार  
CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MoE, Govt. of India

Kokrajhar, BTAD, Assam 783370

www.cit.ac.in

**MINUTES OF THE 28<sup>th</sup> MEETING OF THE BUILDING AND WORKS COMMITTEE (BWC)  
OF CIT, KOKRAJHAR HELD AT BOARD ROOM, IIT DELHI ON 14<sup>TH</sup> OCTOBER 2022 AT  
04-30 P.M.**

**BWC Members Present**

Sl. No	Name	Designation
1.	Prof. T.G. Sitharam, (Chairman)	Director, IIT Guwahati & Director (Additional Charge), CIT, Kokrajhar
2.	Shri Murli Munohar Singh, (Representative from MoE, Govt. of India)	Director (Technical). Ministry of Education, Govt. of India.
3.	Shri Dipankar Sutradhar, (Nominated Member from the President of CIT Society, BTR, Kokrajhar, Assam)	Assistant Professor. Department of Instrumentation Engineering, CIT Kokrajhar
4.	Prof. Manas Kamal Bhuyan,	Professor, Department of Electronics and Electrical Engineering, IIT Guwahati. (Dean IPM, IIT Guwahati)
5.	Er. Nirupam Roy,	Additional Superintending Engineer, IIT Guwahati
6.	Dr. Bihung Brahma, (Nominated Faculty Member of CIT Kokrajhar)	Assistant Professor, Department of Humanities and Social Science, CIT Kokrajhar & Dean (Student Affairs), CIT Kokrajhar (Present through Online mode)
7.	Ms. Chaitali Brahma, Non- Member Secretary, BWC CIT Kokrajhar.	Registrar, CIT Kokrajhar

**Invitees Present**

Sl. No	Name	Designation
1.	Dr. Biswarup Saikia,	Associate Professor & Dean (Planning & Development), Department of Civil Engineering, CIT Kokrajhar.
2.	Dr. Monomoy Goswami,	Professor & In-charge (Engineering Cell), Department of Civil Engineering, CIT Kokrajhar.

The Chairman, BWC, CIT Kokrajhar welcomed all members and invitees. Prof. Sukumar Nandi, (Nominated Member from the Chairman, BoG, CIT Kokrajhar) was granted leave of absence due to his pre-occupied schedule. The details of the deliberations made and the resolutions taken are provided below:

  
16/11/2022



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार  
CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MoE, Govt. of India

Kokrajhar, BTAD, Assam 783370

www.cit.ac.in

**Item no. 28.01.** Confirmation of the Minutes of the 27<sup>th</sup> Meeting of BWC held at IIT Guwahati on 26.04.2022.

The minutes of the 27<sup>th</sup> BWC meeting of Building and Works Committee of CIT, Kokrajhar was circulated to the members of the committee. The copy of the Minutes was enclosed.

As no comments were received the minutes may be considered as being confirmed.

**Resolution:** The members approved the minutes.

**Item no. 28.02.** Action taken Report (ATR) on the Resolution of the 27<sup>th</sup> BWC meeting of CIT, Kokrajhar through circulation.

Timely action on the resolutions of 10 nos. (Ten) Agenda items of the 27<sup>th</sup> BWC meeting was taken as detailed in the Action Taken Report (ATR) and discuss any further course of action, if any that may considered necessary.

**Deliberations:** The members discussed the matter at length. Dr. Biswarup Saikia, Dean (P&D), CIT Kokrajhar briefed the execution status of 33 KV feeder line project of CIT Kokrajhar, elaborated on the current status of the ongoing feeder line and the ongoing Sub-Station work under execution by the APDCL.

**Resolution:** It was resolved that the ATR of the 27<sup>th</sup> BWC meeting as CONFIRMED.

**Item no. 28.03.** Proposal to consider and approve the 11 KV Line within CIT Campus connecting the 33/11 KV sub-station with 04 nos Distribution Transformers.

The dedicated 33 KV feeder line from Adabari GSS to 2x2.5 MVA Sub-Station at CIT Kokrajhar was ideal charged by APDCL on 03.08.2022. Simultaneously, the sub-station work under progress by the APDCL. Therefore, the execution of the work for connection of 04 nos existing distribution transformers from the sub-station need to be initiated. In view of the above, CIT Kokrajhar requested PWD, BTC Kokrajhar to submit detailed budgetary estimate for the same. Accordingly, PWD, BTC Kokrajhar submitted detailed budgetary estimate amounting to **Rs. 1, 35, 91,307.00 (Rupees One Crore Thirty-Five Lakhs Ninety One Thousand Three Hundred Seven Only)** on 04.08.2022 considering @1% Labour Cess, @3% Contingency Charge of PWD and @ 15% Contractor Overhead Profit on Materials.

**Summary of the estimate:-**

Estimated Amount: - **Rs. 1, 35, 91,307.00 (Rupees One Crore Thirty-Five Lakhs Ninety One Thousand Three Hundred Seven) only.**

Plan prepared by PWD, Kokrajhar considering **11 KV double circuit overhead line by insulated cable on 52 nos. G.I. steel pole.**

Members were requested to consider and recommend for approval in FC/BoG.

**Deliberations:** The members discussed the matter and recommended the execution of the project by PWD, BTC Kokrajhar.

**Resolution:** It was resolved that PWD, BTC Kokrajhar may be recommended to execute the project at CIT Kokrajhar after securing approval from the FC/BoG.

*Handwritten signature and date:*  
14/8/2022



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार  
CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MoE, Govt. of India

Kokrajhar, BTAD, Assam 783370

www.cit.ac.in

**Item no. 28.04.** **Proposal to consider and approve the master draft NIT documents for construction and repair works of CIT Kokrajhar.**

As per recommendation by members on 27<sup>th</sup> BWC meeting, the draft NIT document of CIT Kokrajhar was submitted to Internal Audit, IIT Guwahati for vetting our document.

Members were requested to recommend/approve the master NIT documents for construction and repair works of CIT Kokrajhar.

**Deliberations:** The members review the master NIT document and recommended to place for FC/BoG's approval.

**Resolution:** It was resolved that to place the master NIT document in FC/BoG for approval.

**Item no. 28.05.** **Proposal to consider and approve the AICTE funded Solar Power Project at CIT Kokrajhar.**

Under '**Special Scheme for North East States (NER)**', CIT Kokrajhar is in receipt of a **grant-in-aid of ₹ 20.0 Lakhs from AICTE** vide AICTE File No. AQISA {E-Region/2016-17 Solar/water dated 18.03.2020 for implementation of a Solar PV project in CIT Kokrajhar.

Accordingly, the DPR was prepared by CIT Kokrajhar through Assam Energy Development Agency of the Government of Assam.

The NIT was published through e-procurement portal 03 times. Subsequently for 02 times no bidders qualified technically as per required eligibility mentioned in relevant NIT clause. The third time, only single bidder participated who later on surrendered the NIT citing that the price of the materials was escalated than the offered price.

Now, the work has been proposed to get executed by PWD, BTC Kokrajhar and letter has been issued to PWD, BTC Kokrajhar on date 16.08.2022. Accordingly, PWD, BTC Kokrajhar submitted detailed budgetary estimate amounting to **Rs. 25,17,096.00 (Rupees Twenty-Five Lakhs Seventeen Thousand Ninety Six Only)** on 20.09.2022 considering @1% Labour Cess, @5% Contingency Charge of PWD and @ 15% Contractor Overhead Profit on Materials.

Members were requested to consider and recommend for approval in FC/BoG.

**Deliberations:** The members recommended to execute the project by PWC, BTC Kokrajhar and to send the additional fund requirement to the MoE, Govt. of India for completion. Sri Nirupam Roy, Addl. Supdt. Engineer, IIT Guwahati pointed out the OH profit @ 15% on solar panel showed in the Analysis of Rates by PWD, BTC Kokrajhar and recommended to seek clarification from the PWD, BTC Kokrajhar.

**Resolution:** It was resolved that the project to be executed by the PWD, BTC Kokrajhar and to send the additional fund requirement to the MoE, Govt. of India for consideration after securing approval from the FC/BoG.

**Item no. 28.06.** **Proposal to consider and approve Replacement/Re-laying of damaged underground cable from main power distribution panel to 60 KVA UPS Room of Server at CIT Kokrajhar.**

The main power cable connecting distribution panel and 60 KVA UPS room for server was damaged in the month of May'2022. Therefore, there is need for replacement of the UG cable and CIT Kokrajhar requested PWD, BTC Kokrajhar to

*Okas*  
16/11/22



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार  
CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MoE, Govt. of India

Kokrajhar, BTAD, Assam 783370

www.cit.ac.in

submit detailed budgetary estimate on 16.08.2022. Accordingly, PWD, BTC Kokrajhar submitted detailed budgetary estimate amounting to **Rs. 7,75,492.00 (Rupees Seven Lakhs Seventy-Five Thousand Four Hundred Ninety Two Only)** on 20.09.2022 considering @1% Labour Cess, @5% Contingency Charge of PWD and @ 15% Contractor Overhead Profit on Materials.

Members were requested to consider and recommend for approval in FC/BoG.

**Deliberations:** It was discussed the matter in brief and advised the possibility to repair the cable by jointing kit after digging out the faulty cable. Sri Nirupam Roy, Addl. Supdt. Engineer, IIT Guwahati pointed out the OH profit @ 15% on solar panel showed in the Analysis of Rates by PWD, BTC Kokrajhar and recommended to seek clarification from the PWD, BTC Kokrajhar.

Members also recommended to execute the project by PWD, BTC Kokrajhar if repairing cannot possible on the faulty cable.

**Resolution:** It was resolved that to execute the project by PWD, BTC Kokrajhar after securing approval from FC/BoG.

**Item no. 28.07** **Proposal to Consider the Work of Servicing and Maintenance of Air-Conditioners at Central Institute of Technology Kokrajhar, BTAD, Assam.**

The departments submitted intends regarding non- working of the Air-Conditioners in various laboratories and faculty cabins. Therefore, the budgetary estimate was prepared for amounting to **Rs. 4,91,057.00 (Rupees Four Lakhs Ninety One Thousand Fifty Seven Only)** considering 98 nos. of AC's and approval from the Competent Authority, CIT Kokrajhar vide email dtd. 14.08.2022 was sought. After getting approval, the work was initiated through e-procurement portal (LTE mode) among the registered vendors for electrical works on 22.08.2022.

As only 02 nos bidder have participated in the LTE, the LTE was extended further for 07 days by Tender Committee vide MoM dtd. 31.08.2022.

However, as no additional bidders participated in the LTE even after extension, the tender committee recommended to open the price bid of the participate 02 nos bidder to consider lowest quoted bidder at value **Rs. 4,01,192.00 (Rupees Four Lakhs One Thousand One Hundred Ninety Two Only)** which is 18.30% below of the estimated amount of **Rs. 4,91,057.00 (Rupees Four Lakhs Ninety One Thousand Fifty Seven Only)**.

Members were requested to consider and approve the same.

**Deliberations:** It was discussed the matter in brief and recommended to execute the project considering L1 bidder.

**Resolution:** It was resolved to execute the project considering the L1 bidder after securing approval from FC/BoG.

**Item no. 28.08** **Proposal to Consider the Work of Repair / Renovation of 05 nos of High Mast at Central Institute of Technology Kokrajhar.**

The institute had installed 05 nos. of high mast in the year of 2015. Now the same is required to repair/renovate. Therefore, the budgetary estimate was

*Ok*  
16/11/22



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार  
CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MoE, Govt. of India

Kokrajhar, BTAD, Assam 783370

www.cit.ac.in

prepared for the work amounting to **Rs. 4,93,370.00 (Rupees Four Lakhs Ninety Three Thousand Three Hundred Seventy Only)** and approval received from the Competent Authority, CIT Kokrajhar vide email dtd. 28.08.2022.

Members were requested to approve the same.

**Deliberations:** The members discussed the matter and recommended to initiate the work following GFR rule.

**Resolution:** It was resolved to execute the project after securing approval of the FC/BoG.

**Item no. 28.09** **Post - Facto Approval for the following repair/renovation works executed by Engineering Cell, CIT Kokrajhar executes on urgent requirement:**

**(i) Replacement of Under Ground Cable for C1 Quarter and Changeover Switch at Central Institute of Technology Kokrajhar, BTAD, Assam.**

As per complaint received from the resident of C1 quarter regarding damage of UG Cable, budgetary estimate was prepared for replacement of the UG Cable amounting to **Rs. 3,60,362.00 (Rupees Three Lakhs Sixty Thousand Three Hundred Sixty Two only)** and approved from the Competent Authority, CIT Kokrajhar vide email dtd. 04.06.2022. After getting approval, the work was initiated through e-procurement portal on 14.06.2022.

The urgency of the work was established by committee vide MoM dtd. 01.06.2022.

The technical bid of the e-tender was opened on 27.06.2022 with participated 02 (two) nos of bidders. Considering the urgency of the work and both bidders technically qualified, as per tender committee recommendation price bid was opened on 28.06.2022.

The committed evaluated the price and recommended to consider the lowest bidder participated in the NIT at a value **Rs. 3,09,950.00 (Rupees Three Lakhs Nine Thousand Nine Hundred Fifty Only)** which is 13.99% below of the estimated amount of **Rs. 3,60,362.00 (Rupees Three Lakhs Sixty Thousand Three Hundred Sixty Two only)**.

The execution of the work has been completed successfully on 04.08.2022 and the full and final amount was released to the vendor after getting approval from the Competent Authority, CIT Kokrajhar.

Members were requested to approve the same.

**(ii) Submersible boring pump at SJ Boys Hostel at CIT Kokrajhar.**

Hostel Management Committee, CIT Kokrajhar intended for urgent requirement of submersible boring pump at 350 seated capacity of SJ Boys Hostel.

As per urgent requirement, budgetary estimate was prepared amounting to **Rs. 1,47,882.00 (Rupees One Lakhs Forty Seven Thousand Eight Hundred Eighty Two Only)** which was approved from the Competent Authority, CIT Kokrajhar vide email dtd. 25.06.2022. After getting approval, the work was initiated through e-procurement portal on 01.07.2022 through LTE mode among the registered vendors for civil works at CIT Kokrajhar.

*Chaitan*  
16/11/2022



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार  
CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MoE, Govt. of India

Kokrajhar, BTAD, Assam 783370

www.cit.ac.in

Except for 01, no bidder participated in the LTE, the LTE was further extended for 10 days by Tender Committee vide MoM dtd. 12.07.2022.

However, due to lack of any other bidder participated in the LTE after extension, the tender committee recommended to consider the single bidder considering the urgency of the work at value of **Rs. 1,44,000.00 (Rupees One Lakhs Forty Four Thousand Only)** which is 2.58% below the estimated amount of **Rs. 1,47,882.00 (Rupees One Lakhs Forty Seven Thousand Eight Hundred Eighty Two Only)**.

The execution of work has been completed 100% and the amount has to be released to the vendor.

Members were requested to approve the same.

**Deliberations:** The members discussed the matter and recommended the work for securing approval from FC/BoG.

**Resolution:** It was resolved that the works executed are recommended for securing approval from FC/BoG.

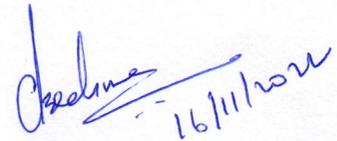
**Item no. 28.10** **Any other items with permission of the Chair.**

Dean (P&D), CIT Kokrajhar elaborate the concern on the "Executing Agency" as CIT Kokrajhar raised by the MoE, Govt. of India for ongoing and completed projects. In response, Director (Technical), MoE, Govt. of India clarifies that MoE, Govt. of India has no objection to consider CIT Kokrajhar as "Executing Agency". But, the correctness of the process followed by CIT Kokrajhar for awarding the work to be certified as per GFR, works manual. In view of the above, Chairman, BWC, CIT Kokrajhar advised to form a expert committee for verifying the process adopted by CIT Kokrajhar for ongoing and completed works. Chairman, BWC, CIT Kokrajhar nominated following members as committee member to verify the process:

1. Prof. (Dr.) Rajib Kumar Bhattacharjya, Department of Civil Engineering, IIT Guwahati as Chairman of the committee.
2. Col. Lallan Kumar G Singh, Superintending Engineer, IIT Guwahati as member of the committee.
3. Mr. Dip Jyoti Dutta, Assistant Registrar, Internal Audit, IIT Guwahati as member of the committee.

**Resolution:** It was resolved that the committee will verify the process adopted by CIT Kokrajhar for ongoing and completed projects and report will be submitted to the MoE, Govt. of India for further consideration.

**The meeting ended with vote of thanks from the Chair.**

  
16/11/2022

(Smt. Chaitali Brahma)  
Registrar and Non-Member Secretary,  
BWC, CIT Kokrajhar.