



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार
CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MHRD, Govt. of India

Kokrajhar, BTAD, Assam 783370

www.cit.ac.in

MINUTES OF THE 29th MEETING OF THE BUILDING AND WORKS COMMITTEE (B&WC) OF CIT, KOKRAJHAR HELD AT GUEST HOUSE CONFERENCE ROOM, CIT KOKRAJHAR ON 30th NOVEMBER 2023 AT 10:30 AM

B&WC Members Present

Sl. No.	Name	Designation
1.	Prof. A. Srinivasan (Chairman)	Director (Additional Charge), CIT Kokrajhar & Professor, Dept. of Physics, IIT Guwahati
2.	Shri Murli Manohar Singh (Representative from MoE, Govt. of India)	Director (Technical), Ministry of Education, Govt. of India (Attended online)
3.	Shri Dipankar Sutradhar (Nominated Member from the President of CIT Society, BTR, Kokrajhar, Assam)	Assistant Professor, Dept. of Instrumentation Engineering, CIT Kokrajhar
4.	Prof. Rajib Kumar Bhattacharjya (Nominated Member from the Chairman, BoG, CIT Kokrajhar)	Professor Dept. of Civil Engineering, IIT Guwahati
5.	Prof. Sisir Kumar Nayak (Nominated Member from the Director, CIT Kokrajhar)	Professor, Dept. of Electronics and Electrical Engineering, IIT Guwahati
6.	Er. Nirupam Roy (Nominated Member from the Director, CIT Kokrajhar)	Additional Superintending Engineer, IIT Guwahati
7.	Dr. Biswarup Saikia (Nominated Faculty Member of CIT Kokrajhar)	Associate Professor & Dean (P&D), Dept. of Civil Engineering, CIT Kokrajhar

The Chairman, B&WC formally greeted the new members Prof. Rajib Kumar Bhattacharjya (Nominated Member from the Chairman, BoG, CIT Kokrajhar) and Prof. Sisir Kumar Nayak (Nominated Member from the Director, CIT Kokrajhar) and welcomed all the members and invitees. Shri Murli Manohar Singh (Representative from MoE, Govt. of India) was present through online mode. As directed by the Chairman, Dr. Biswarup Saikia (Dean P&D) started the proceedings by welcoming the new B&WC Chairman Prof. A. Srinivasan. The details of the deliberations made and the resolutions taken are provided below:



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार
CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MHRD, Govt. of India

Kokrajhar, BTAD, Assam 783370

www.cit.ac.in

Item no. 29.01. Confirmation of the Minutes of the 28th Meeting of B&WC held at IIT Delhi on 14.10.2022.

The minutes of the 28th B&WC meeting of Building and Works Committee of CIT, Kokrajhar was circulated to the members of the committee.

As no comments were received the minutes may be considered as confirmed.

Resolution: The members approved the minutes of the 28th meeting of B&WC

Item no. 29.02. Action taken Report (ATR) on the Resolution of the 27th and 28th B&WC meeting of CIT, Kokrajhar.

Timely action on the resolutions of 10 (ten) Agenda items of the 27th B&WC meeting and 08 (eight) Agenda items of the 28th B&WC meeting was discussed in details in the Action Taken Report (ATR) that may be considered necessary.

The members discussed the ATR agenda wise and considered for further course of action. With regards to agenda 28.05, a demand note for the release of the balance amount of Rs. 4.0 Lakhs and the additional amount of Rs. 5, 17,096/- needs to be placed to the AICTE and IDF of the MoE, respectively.

Resolution: The ATR of the 27th & 28th B&WC meeting was considered by the members.

Item no. 29.03. Proposal to consider and approve the "Process Verification Committee" report for the infrastructure works executed by Engineering Cell of CIT Kokrajhar.

As per the resolution of the 28th B&WC meeting of CIT Kokrajhar held on 14.10.2022 vide Agenda No. 28.10, the report from the 'Process Verification Committee' was placed before the members.

Members were requested to comment and suggest on the next course of action.

After threadbare discussions the members opined that the **Process Verification Committee's** report would be tabled in the next BoG of CIT Kokrajhar for further deliberation. It was also recommended to form a committee to verify the amount of work executed for all the projects followed by auditing of the financial part of all the works for further course of action. In this regard, the members instructed the Engineering Cell, CIT Kokrajhar to keep the measurement book updated against each work for verification by the proposed committee.

Resolution: It was resolved that the Director, CIT Kokrajhar with the approval of the Chairman BoG shall form a committee to verify the execution and progress of all the works followed by proper auditing. Further, it was resolved to place the report of the process verification committee to the notice of the BoG members for further deliberation.



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार
CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MHRD, Govt. of India

Kokrajhar, BTAD, Assam 783370

www.cit.ac.in

Item no. 29.04. Proposal to consider and approve the budgetary estimate prepared by PWD, BTC Kokrajhar for Repair and Maintenance works at CIT Kokrajhar.

A list of repair and maintenance works was sent to the PWD, BTC Kokrajhar for preparation of detailed plan and estimate.

In response, PWD, BTC Kokrajhar submitted the detailed estimates which was placed before the members for consideration and recommend for approval in FC/BoG.

Members discussed the estimates submitted by PWD, BTC Kokrajhar for a total of 10 Nos. of projects amounting to **Rs. 2,71,83,634/- (Rupees Two Crore Seventy-One Lakhs Eighty-Three Thousand Six Hundred Thirty-Four Only)**.

After discussions the members opined that the estimate submitted by PWD, BTC Kokrajhar against 'Repair, Maintenance of 25 kWh Roof top On-Grid Solar Power Plant amounting to **Rs. 14,19,982/- (Rupees Fourteen Lacs Nineteen Thousand Nine Hundred Eighty-Two only)** was on the higher side. Therefore PWD, BTC Kokrajhar should submit the detailed analysis of the rates and report consisting of all the damaged items of the power plant.

Resolution: It was resolved that the PWD, BTC Kokrajhar is to submit a detailed analysis of the work "Repair, Maintenance of 25 kWp Roof top On-Grid Solar Power Plant" amounting to **Rs. 14,19,982/- (Rupees Fourteen Lacs Nineteen Thousand Nine Hundred Eighty-Two only)** to CIT at the earliest for further course of action. Recast of the estimate to be made and submitted before the B&WC for recommendation.

Item no. 29.05. Proposal to consider the Agreement with APDCL and to recommend the procedure to follow for operation, maintenance of 33 kV dedicated feeder line and Sub-Station by CIT Kokrajhar.

The 33 kV feeder line and the 33/11 kV, 2x2.5 MVA sub-station work under execution by APDCL was completed and was test charged accordingly.

The APDCL submitted a draft agreement copy to CIT Kokrajhar regarding handing over of the 33 kV Dedicated Line and Sub-Station to CIT Kokrajhar.

The same was placed before the members for consideration and to recommend for approval in FC/BoG.

Upon discussion on the draft agreement copy received from the APDCL, the members directed CIT Kokrajhar to prepare an outsourced team for operation and maintenance work as mentioned in the agreement copy.



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार
CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MHRD, Govt. of India

Kokrajhar, BTAD, Assam 783370

www.cit.ac.in

Resolution: It was resolved that the agreement copy with the APDCL shall be placed in FC/BoG for securing approval after incorporating further inputs on the outsourced team.

Item no. 29.06. Proposal to consider and approve the Additional Demand by APDCL for the work of 33kV dedicated feeder line and 33/11 kV sub-station at CIT Kokrajhar.

The Utilization Certificate (UC) for the deposited amount of Rs. **4,68,60,974/- (Rupees Four Crore Sixty-Eight Lakhs Sixty Thousand Nine Hundred Seventy-Four Only)** by CIT Kokrajhar vide letter No. CGM(D)/APDCL/LAR/CIT/DEPOSIT/2017-18/201 dtd. 22.09.2023 against the 33 kV dedicated feeder line and 33/11 kV sub-station work at CIT Kokrajhar was submitted.

Along with the UC, APDCL also raised bills for the additional fund requirement amounting to Rs. **3,90,52,280/- (Rupees Three Crore Ninety Lakhs Fifty-Two Thousand Two Hundred Eighty Only)** due to the increase in distance of the 33 kV dedicated line from 13.5 km to 17 km and the additional work carried out for completion of 33/11 kV sub-station. The detailed item wise breakup submitted by APDCL was placed before the members for consideration and recommendation.

Details of the break-up for the additional demand: -

Sl. No	Details	Amount (Rs.)	Remarks
1	Original Estimate submitted by APDCL on 29.04.2017.	4,68,60,974.00	Deposited to APDCL on August'2017
2	Load Security submitted by APDCL on 27.02.2023.	48,56,630.00	Approved in 26 th FC and 28 th BoG meeting dtd. 06.06.2023.
3	Additional Amount demand by APDCL. (re-casted including of GST and civil works which were not included in original estimate). Received from APDCL on August'2018.	<u>1,03,36,351.00</u>	Placed on 26 th B&WC and 24 th FC, 25 th BoG meeting. It was resolved that the amount may be released to APDCL after submission of UC by APDCL.
4	Additional Amount demand by APDCL	<u>2,38,59,299.00</u>	Due to increase in length of feeder line from 13.5 KM to 17 KM, additional work at



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार
CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MHRD, Govt. of India

Kokrajhar, BTAD, Assam 783370

www.cit.ac.in

Received from APDCL on 10.10.2023 along with UC.		sub-station and railway track crossing.
Total Demanded Amount by APDCL	3,41,95,650.00	(Sl. No.3 + Sl. No. 4)

(Rupees Three Crore Forty-One Lakhs Ninety-Five Thousand Six Hundred Fifty Only)

The members discussed the matter and found that the additional demand raised by the APDCL as per the detailed UC is legitimate and hence considered for payment.

Resolution: The members considered for release of the additional demand of Rs. 3,41,95,650/- by APDCL.

Item no. 29.07 Proposal to consider and approve the Repair and Maintenance of Air-Conditioners of Higher Capacity at CIT Kokrajhar.

The 11 Nos. of Split type Air Conditioners went out of order during the survey/complaint received from the users. In view of the above a detailed budgetary estimate has been prepared for repair and maintenance of Duct able and Tower Air-Conditioners of higher capacity along with additional 11 Nos. of Split type Air conditioners as shown in the table below. The budgetary estimate of Rs. 24, 38,317/- has been prepared on the basis of market price at Kokrajhar, Assam after collecting spot quotation from the vendors.

Summary of the Budgetary Estimate: -

Sl No.	Type of AC	Location	Qty	Estimated Amount
1	Cassette AC (3.5 ton)	Central Library, Faculty Cabin	06	Rs. 7,72,664.00
2	Tower AC (4.0 ton)	Director Conference Hall, Director Office	04	Rs. 4,46,925.00
3	Duct able AC (5.0 ton)	Central Library	05	Rs. 7,07,705.00
4	Split AC (1.5/2.0 ton)	Faculty Cabin	11	Rs. 5,11,023.00
Total (Rs.) =				Rs. 24,38,317.00

The Members were requested to consider and recommend for approval of the estimate in FC/BoG

The comparative statement of the rate quoted by all the three vendors was verified by the members and found that the vendors quoted a higher repairing cost as compared to the present market price. Further it was apprised that the ACs were more than 10 years old and hence need to be replaced rather than to be repaired. The members advised the Engineering Cell to prepare a segregated list of ACs with minor repair and those with major repair. In case of higher repair



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार
CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MHRD, Govt. of India

Kokrajhar, BTAD, Assam 783370

www.cit.ac.in

cost, the committee suggested to go for new purchases with buy back policy through open bidding process.

Resolution: It was resolved to revise the estimate as per the present market rates and to place the same in the next B&WC.

Item no. 29.08 **Proposal to consider and approve the Annual Maintenance Contract for Cummins make Diesel Generators at CIT Kokrajhar.**

The AMC contract awarded to M/s Cummins India Limited for an amount of **Rs. 8,42,808.52/- (Rupees Eight Lakhs Forty-Two Lakhs Eight Hundred Eight Point Fifty-Two Only)** had expired on 30.06.2023.

CIT Kokrajhar has 03 Nos. of 320 kVA and 01 nos. of 125 kVA CUMMINS make Diesel Generators as a power backup.

Therefore, the proposal for new AMC contract has been initiated as per quotation received from the OEM M/s Cummins India Limited dtd. 14.08.2023 amounting to **Rs 7,17,002.61 (Rupees Seven Lakhs Seventeen Thousand Two Point Sixty-One Only)**. The detailed breakup of the estimate is as follows: -

Annexure - A

Sl. No	Particulars	Qty	Rate (Rs.) i/c of GST	Amount (Rs.) i/c of GST
1	Repair & Maintenance Services of 320 KVA DG (Model No - QSL9)	2	1,32,412.63	2,64,825.25
2	Repair & Maintenance Services of 320 KVA DG (Model No - NTA855 G2-I)	1	1,45,514.56	1,45,514.56
3	Repair & Maintenance Services of 125 KVA DG (Model No - 6BTAA5.9)	1	1,00,035.30	1,00,035.30
Total =				5,10,375.11

(Rupees Five Lakhs Ten Thousand Three Hundred Seventy-Five Point Eleven Only)

(Billing Cycle for Annexure-A is 04 Nos. invoices in one year with 04 nos. Maintenance Service)

Annexure - B (Radiator Cleaning /Coolant Refilling and Diesel Tank Cleaning - Conditioned Based)

Sl. No	Particulars	Qty	Rate (Rs.) i/c of GST	Amount (Rs.) i/c of GST
1	Repair & Maintenance Services of 320 kVA DG (Model No - QSL9)	2	53,542.50	1,07,085.00
2	Repair & Maintenance Services of 320 kVA DG (Model No - NTA855 G2-I)	1	53,542.50	53,542.50
3	Repair & Maintenance Services of 125 kVA DG (Model No - 6BTAA5.9)	1	46,000.00	46,000.00



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार
CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MHRD, Govt. of India

Kokrajhar, BTAD, Assam 783370

www.cit.ac.in

Total = 2,06,627.50

(Rupees Two Lakhs Six Thousand Six Hundred Twenty-Seven Point Fifty Only)

(Billing Cycle for Annexure-B as when as required (on account) based on supply of spares and execution).

Members were requested to consider and recommend for approval in FC/BoG.

The members discussed the matter in brief and suggested for negotiation in the quoted price.

Resolution:

It was resolved to execute the project after securing approval of the FC/BoG for the negotiated price.

Item no. 29.09

Proposal to consider and approve the Annual Maintenance Contract for Water Cooler cum Purifiers at CIT Kokrajhar.

The AMC contract awarded to OEM of Water Cooler cum Purifier M/s Eureka Forbes for **Rs.7,34,985/- (Rupees Seven Lakhs Thirty-Four Thousand Nine Hundred Eighty-Five Only)** expired on 13.07.2023

At present, CIT Kokrajhar has 47 nos. of Water Cooler cum Purifier of make "AQUAGUARD" and 04 nos. of Water Cooler of make "BLUE STAR".

In view of the above, M/s Eureka Forbes submitted the proposal for new AMC contract dtd. 09.11.2023 amounting to **Rs 7,88,935/- (Rupees Seven Lakhs Eighty-Eight Thousand Nine Hundred Thirty-Five Only)** considering 47 Nos. of "AQUAGUARD" and 04 Nos. of "BLUE STAR" water cooler.

The detail breakup of the budgetary estimate for AMC as follows: -

Sl No	Model No.	Qty	Rate (Rs.)	Amount (Rs.)
1	AG FSS 80 UV	30	14,875.00	4,46,250.00
2	AG GREEN PURE CHILL 80 SS UV	11	16,770.00	1,84,470.00
3	AG PC 80 RO	2	26,975.00	53,950.00
4	AG REVIVA RO+UV+MTDS	1	9,770.00	9,770.00
5	Dr. AG Classic (RO+UV+UF)	1	3,795.00	3,795.00
6	Aquasure Crystal	2	3,795.00	7,590.00
7	Blue Star (SDLX100)	2	14,580.00	29,160.00
8	Blue Star (120 UV)	2	26,975.00	53,950.00
Total =		51		7,88,935.00

(Rupees Seven Lakhs Eighty-Eight Thousand Nine Hundred Thirty-Five Only)

Members were requested to consider the detailed estimate and recommend for approval in FC/BoG.



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार
CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MHRD, Govt. of India

Kokrajhar, BTAD, Assam 783370

www.cit.ac.in

The members discussed the matter in brief and recommended the work for execution through open tendering process. However, the members approved the estimate in principle.

Resolution: Estimate approved in principle by the members. Therefore, it was resolved to go for open tendering process for execution of the work and recommended for securing approval from the FC/BoG.

Item no. 29.10 Any other items with permission of the Chair.

As there were no other items, no discussion was held under this agenda.

The meeting ended with vote of thanks from the Chair.

Dr. Biswarup Saikia
Dean PnD, CITK