

F.No. 24-7 /2013-TS.VII
Government of India
Ministry of Human Resource Development
(Department of Higher Education)

Applications are invited from Indian nationals for the post of Director, Central Institute of Technology (CIT), Kokrajhar in the scale of pay of Rs. 2,10,000/- p.m. (Fixed) plus 11,250/- (special allowances).

Central Institute of Technology [CIT], Kokrajhar is a centrally funded Institute under Ministry of Human Resource Development, Government of India which is situated at Kokrajhar, Assam. The Institute was established on the 6th day of December, 2006 as the outcome of Memorandum of Settlement on Bodoland Territorial Council (BTC) signed between the Union Government, the Govt. of Assam and the Bodo Liberation Tigers, on February 10, 2003. The Institute was accorded Deemed to be University status in December, 2018 and is run by Board of Governors [BOG] under the administrative control of MHRD.

Eligibility criteria for the candidates:-

a) Minimum Qualification & Experience

- 1) Ph.D Degree (with 1st Class degree at Bachelor's and Master's level), In addition, the candidate should be eminent in his/her field of specialization.
- 2) 15 years experience in teaching/industry/research out of which 5 years must be at the level of Professor or above,

OR

Candidates from Industry / Profession with Master's degree in Engineering / Technology and with professional work which is significant and can be recognized as equivalent to Ph.D degree and with 15 years experience of which at least 5 years should be at a Senior level comparable to that of a Professor would also be eligible.

b) Desirable

- i. Administrative Experience in a responsible position;
- ii. Published Research Work of high standard; and
- iii. Membership of professional bodies

c) Age

Applicant should preferably be below the age of 60 years on the closing date of application.

d) Tenure of Appointment

The Director shall be appointed by the Central Government and would hold office for a tenure of five years from the date of joining which shall not ordinarily extend beyond the age of normal superannuation as applicable to faculty of a Central university. The tenure of five years which is within the normal age of superannuation can be extended in public interest for a maximum period of six months. A person who has held the post of Director for two terms would not be eligible for further re-appointment as Director.

Note 1: The post of Director shall not carry any pension. However, a person who held a pensionable post on substantive basis before his appointment as Director shall be eligible to count his service rendered as Director for the purpose of qualifying service for grant of retirement and pensionary benefit upto the completion of his term or upto the age of normal superannuation whichever is earlier, If the person concerned selected as Director was not eligible for the pension, then he would subscribe to the CPF (or New Pension Scheme if applicable) scheme of the institute. If the tenure is extended beyond the normal date of superannuation, such extended period shall not be treated as qualifying service and the service would be regulated in the same manner as applicable to re-employed pensioners.

Note 2: For the period of appointment on short term contract basis as Director, the person concerned shall be treated as on foreign service and he shall be eligible for leave salary and pension contribution. He would also be entitled to joining time and joining pay alongwith transfer grant for self and family.

The persons employed in Government Department, Autonomous Organizations and Public Sector Undertakings should submit their applications through proper channel. However, they may also send an advance copy of the application directly. Application on the enclosed format furnishing complete curriculum vitae, detailed educational & professional qualification & experience should be sent by registered/speed post to the **Under Secretary, Technical Section-VII, Department of Higher Education, Ministry of Human Resource Development, Room No.535, 'C' Wing, Shastri Bhawan, New Delhi-110001** so as to reach Ministry within 45 days from the date of the issue of the advertisement in the Employment News.

45 days from the date of the issue of the advertisement in the Employment News will be the closing date of application. That closing date of application will be reckoned as the crucial date for the purpose of assessment of age and experience.

**FORMAT FOR SUBMITTING APPLICATION
FOR THE POST OF DIRECTOR CIT KOKRAJHAR**

- 1) Name in full (in BLOCK letters)
- 2) Father's / Husband's name
- 3) Present Postal Communication Address of candidate (Block letters)
- 4) E-Mail
- 5) Telephone a) Mobile; b) Landline;
- 6) Nationality (only Indian Nationals can apply)
- 7) Date of Birth (Birth Certificate)
- 8) Category: SC/ST/OBC/Others (Pl. Specify)
- 9) Date of Superannuation (For Govt. Deptt. applicable)- / Autonomous body / PSU candidates (if applicable).
- 10) Educational qualifications from B.Tech/Graduation onwards, in tabular form as shown below:-

Please Paste Recent Photograph Here
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Name of Course	University/Board from where passed/Year	Percentage/CGPA of marks overall	Specialization
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Self attested copies of the testimonials may please be enclosed.

- 11) List of all previous employment, (including present posting) in tabular form as given below (create a new Table for each employment in order of most recent first.

Sl. No.	Particulars	Details
1	Name / Address / Contact No. of employer	
2	Designation of Post; and dates from and upto which post was held	
3	Salary drawn (Please mention Pay scale of the post, Grade Pay & last Basic drawn	
4	Academic duties attached to the post	
5	Whether Administrative duties performed (in capacity of Director, Registrar or Dean/HoD . Please indicate duration of each	

- 12) Designation & address for communication of Administrative Head of present employer, alongwith their Phone/ Fax / Email.

- 13) **(i) Books Authored**

Book Name	Authors	Year	Publisher
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(ii) Paper Publication

(a) No. of Papers in Scopus listed Journals:	As Single Author	As Double Author	As More than 2 Authors
(b) No. of citation as per Scopus			

- (iii) {A} H - index : (as per Google Scholar)

{B} i10 index : (as per Google Scholar)

{C}	No. of citation as per Google Scholar	Single Author	Double Authors	More than 2 Authors
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- 14) **a) Membership/Fellowships:**

Name of Professional Organizations	Member or Fellowship	Since Year
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- b) Recognition/Awards/Patents:

c) Experience in institution building (not more than 250 words):

d) Indicate if you have successfully completed the Leadership for Academicians Programme (LEAP) training of MHRD:

e) Whether registered in '**VIDWAN Portal**':

- 15) Name, address & Phone number of two referees (not related to the candidate)

- 16) Any other relevant information.

Place:

Signature of the candidate

Date: