



GOVERNMENT OF ASSAM
DIRECTORATE OF TECHNICAL EDUCATION, ASSAM
KAHILIPARA, GUWAHATI, PIN: 781019

No.SCTE-4/2020/ 223

Dated Guwahati, the 2nd June, 2020

From : Director of Technical Education,
Assam, Kahilipara, Guwhati-19,

To : The Principal/Registrar
All Govt. Polytechnic of Assam/CIT

Sub : Institutional Disaster Management Plan for Modalities of conducting
end semester examination in view of COVID-19

Sir/Madam,

After reviewing the Institutional Disaster Management Plans submitted by all the Polytechnics and the current situation of COVID-19 in the state, the committee formed to prepare a Disaster Management Plan for the state polytechnics, has finalised the Modalities [in the process of approval of Government] of End Semester Examination-2020 [2nd, 4th, 6th Semester].

The End Semester Examinations will be held in July end/ first week of August, 2020 with the modalities enclosed herewith and you are requested to make necessary preparedness accordingly without fail so that loss of academic semester can be averted.


Director of Technical Education, Assam,
Kahilipara, Guwahati-19

Memo No. SCTE-4/2020/

Dated Guwahati the 2nd June, 2020

Copy to:

1. PS to the Hon'ble Chairman, SCTE, Assam & Hon'ble Minister Education for appraisal.
2. Commissioner & Secretary, Higher Education [Technical] Department, Dispur.
3. Controller of Examination, SCTE, Assam.
4. DTE officials.
5. Office copy.

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Director of Technical Education, Assam,
Kahilipara, Guwahati-19



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MODALITIES OF END SEMESTER EXAMINATIONS OF STATE POLYTECHNICS

SUBJECT TO THE APPROVAL OF GOVERNMENT

- The modalities for examination and other related activities will be applicable uniformly across all the State Polytechnics/Institutions under SCTE, Assam.
- All students will be allowed to appear in the End Semester Examinations treating the lockdown period as “deemed to have attended” by all students and no student will be made non-collegiate or dis-collegiate for the session.
- All students will be allowed to appear the current End Semester Examination [2nd/4th/6th Semester Examination] irrespective of having arrear/retest/ backlogs in lower semester.
- All students having arrear retest subjects have to clear their retest papers later, as and when examination is scheduled and notified.
- The End Semester Examinations will be held in the month of July, 2020 and exact schedule will be notified to all institutions concerned, soon.
- The Principal of all polytechnics will ensure that learning materials/class notes of the different courses are uploaded in the websites of the Polytechnic and DTE.
- Each polytechnic will open a student Grievance redressal cell and the Principals of each Polytechnic will fix the problem of teaching learning/learning problems immediately.

MODALITIES OF EVALUATION IN DIFFERENT COMPONENTS OF EXAMINATION SUCH AS THEORY, INTERNAL ASSESSMENT, PRACTICAL, VIVA-VOCE, PROJECT & SEMINAR, PROFESSIONAL PRACTICE, GENERAL VIVA-VOCE

A. Theory Paper:

- The 50% of total marks as obtained/performed in the immediate previous semester examination.
- The 30% of total marks will be based on home based open book examination. This Examination will be of one hour duration. The type of question paper will be conceptual and understanding based: ten objective questions of 1 mark each, two questions of 3 marks and one question of 5 marks.
- The question papers will be made available at the website of the Directorate and also will be made available to the students through email/WhatsApp. After completing the examination, the scan/image of the answer scripts are to be uploaded in the given email/website/ WhatsApp by the students.

- The remaining 20% of total marks based on Viva-Voce, which will be conducted by a Group of Faculties [GOF] through meeting app/telephone etc. The viva-voce examination will be structured and based on predefined set of questions that will be provided by the SCTE, Assam, subject wise.

B. Internal Assessment (TA, HA & CT)

- Marks will be awarded in the line of existing guidelines and norms of SCTE, Assam for Internal Assessment covering Teachers Assessment [TA], Home Assessment [HA] and Class Test [CT], but with little modification. While awarding marks under attendance, attendance of all students during lockdown period is to be considered 'deemed to be attended'. Also 2 marks under Group Discussion are adjusted as per the format given below. Record of continuous evaluation for Internal Assessment with signed and seal of subject teachers and head of the institute is to be maintained and same is to be submitted to SCTE, Assam.

Break up of marks for Home Assessment & class Test (HA & CT)					
Home Assessment (Max. Marks=5)	Poster Presentation(Max. Marks=3)	Questionnaire, Quizzes and Class Test (Max. Marks=12)			Total Marks= 20
		Questionnaire (Max. Marks=2	Quizzes (Max. Marks=2)	Class Test(Max. Marks=8)	
Break up of Teacher's Assessment (TA)					
Attendance (Max. Marks=5	Discipline (Max. Marks=2	Class Participation (Max. Marks=3	Group Discussion (Max. Marks=0	Total Marks=10	

C. Practical Examination [Practical Test & Practical Assessment]:

a: Practical Test [PT]

- Based on viva-voce on one of the experiments that a student will select from the List of Practical experiments. Student will submit the report of the selected experiment.
- The viva-voce examination will be structured and based on predefined set of practical-oriented questions that will be provided by the SCTE, Assam, experiment wise.
- To conduct practical examination, the Group of faculties/committee will use online meeting apps / WhatsApp / telephone.

b. Practical Assessment (PA):

- Based on the report on all experiments covering aim/methodology/apparatus required/circuit diagram/practical relevance etc. The record of the Report is to be maintained by the Department and is to be submitted to SCTE, Assam.

D. Project & Seminar [6th Semester]:

- Project Works should preferably be review-based, software-based or secondary data-based so that that need of making field visits are eliminated/minimised.
- 50 Marks based on the Project Report submitted. The Student will submit the project Report through email/website/ WhatsApp.
- 100 Marks based on the Power Point Presentation of the Project and Viva-Voce.
- The presentation will be made before a GOF as constituted. A copy of the ppt will be submitted by e-mail/ WhatsApp and presentation will be made by meeting apps etc. as appropriate.

E. Professional Practice/Life Skills

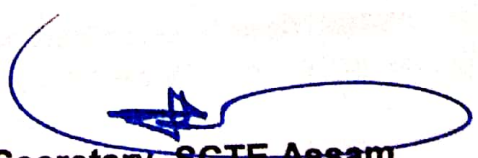
- 50% of the total marks from the previous semester performance as applicable
- 50% of the total marks from online viva /assignments/report on the theme concerned
- The evaluation, Viva-voce etc. will be made by a GOF as constituted.

F. General Viva

- Based on Viva-Voce examination to be conducted by a GOF constituted by department/Institute. An approved set of question, branch wise will be provided by the SCTE, Assam. The Viva-Voce will be conducted by meeting apps/ telephone/WhatsApp.

G. Any matter not covered

- Any matter not covered will be as per decision/direction of the DTE Assam


Secretary, SCTE Assam
&

Director of Technical Education, Assam
Kahilipara, Guwahati-19