



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार
CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MoE, Govt. of India

Kokrajhar-783370, Assam

www.cit.ac.in

No. CITK/International Affairs/688/2021/ 1471

Date: 19/01/2021.

ORDER

Dr. Sandeep Kumar Srivastava, Associate Professor, Department of Physics is hereby appointed as faculty in charge of the office for International Affairs for a period of three years from the date of issue of the order. This office will be responsible for undertaking following activities such as:

1. To co-ordinate all matters relating to welcoming and supporting foreign students.
2. To disseminate information related to admission process among prospective foreign students.
3. To engage in promotional activities and brand building campaign abroad.
4. Single point contact for carrying out collaborative activities including research with foreign institutes.
5. Act as a liaison body between the foreign students and sponsoring agency.
6. To address the grievances of foreign students in all matters.
7. Single point contact for registration with FRRO/e-FRRO.
8. To facilitate networking with fellow students.
9. To extend all possible help to the foreign students to adopt to the new cultural environment and make their stay in India comfortable enriching.

This is issued with the approval of the competent authority.

(Ms. Chaitali Brahma)
Registrar CIT Kokrajhar
Email: registrar@cit.ac.in
Chaitali Brahma
Registrar
Central Institute of Technology
Kokrajhar

Copy for information to:-

1. The Director, CIT, Kokrajhar.
2. The Deans, CIT Kokrajhar.
3. Person concerned.
4. CIT Website for circulation.

