



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार
CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR
(Deemed to be University, MoE, Govt. of India)
Kokrajhar, BTAD, Assam 783370

No.CITK/Apptt/Contract/357/2023/1703

Date: 08.07.2025

WALK IN INTERVIEW

Central Institute of Technology (CIT) Kokrajhar invites applications from eligible Indian nationals, possessing adequate experience and educational qualifications for the post of Faculty and Non-Teaching Staff on contractual basis. For further details, visit Institute's website: [**www.cit.ac.in**](http://www.cit.ac.in)

Sd/- Registrar (i/c), CITK



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MoE, Govt. of India
Kokrajhar-783370, Assam

www.cit.ac.in

Advertisement for Junior Assistant on contract (Skill Test)

Central Institute of Technology (CIT) Kokrajhar invites applications from eligible Indian nationals, possessing adequate experience and educational qualifications for the post as provided below.

Name of Post : **Junior Assistant**
Position : **Contractual**
Service Period : **11 months**
Number of vacancies : **02 (Admin/Estd.)**

Qualifications and Experience Requirement:

Essential:

- Senior Secondary (10+2) from a recognized Board with a minimum Typing speed of 35 w.p.m. and proficiency in Computer Word Processing and Spread Sheet.
- Proficiency in use of variety of computer office applications, M.S. Word, Excel, Power-point or equivalent is a must.
- Having Typing Speed of 40/35 w.p.m. in English or Hindi respectively on computer.
- The requirement of typing in the Recruitment rules will not apply in the case of Persons with Disabilities (PWD) who are certified as being unable to type by the CIT Kokrajhar Hospital / Medical Board.

Experience: One-year relevant experience

Age limit: Not exceeding 30 years on the last date of receiving application. (Age relaxation as per Govt. of India norms).

Duration of Contract:

The appointment will be initially for a period of 11 (Eleven) months purely on temporary basis which is extendable for another term upto a maximum of 3 terms based on requirement/subject to satisfactory performance during the period. The appointment may be terminated with one-month prior notice by either side.

Salary: Consolidated salary Rs. 35,000/- per month.

Leave: 7 number of Leave days for 11 months contract service.

Mode of Selection: Skill Test.

Date & Time of Skill Test: 23rd July, 2025 at 11:00 AM.

Venue: CIT Kokrajhar

General Note:

- Original Marksheets and Certificates are to be produced during Interview.
- The Institute reserves the right to cancel the advertisement without assigning any reason whatsoever.
- The competent authority has the discretion to restrict the number of the candidates appearing for the Skill Test/Interview on the basis of qualifications and the required experience as prescribed in the announcement.
- No TA/DA will be paid for attending the Test/Interview.
- The candidates appearing for the Test must reach the venue before 30 minutes in advance of the schedule.

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Advertisement for Jr. Accountant on contract (Skill Test)

Central Institute of Technology (CIT) Kokrajhar invites applications from eligible Indian nationals, possessing adequate experience and educational qualifications for the post as provided below.

Name of Post : **Jr. Accountant**
Position : **Contractual**
Service Period : **11 months**
Number of vacancies : **01 (Finance)**

Qualifications and Experience Requirement:

Essential:

- i) M. Com or equivalent qualification from a recognized university with 02-year experience as Junior Accountant or equivalent in the Central Govt./ Stale Govt./Autonomous Bodies Public Sector Undertakings, etc

OR

B.Com. or equivalent qualification from recognized university with 05 years' experience as Junior Accountant or equivalent in Central Govt. / Stale Govt. / Autonomous Bodies/ Public Sector Undertakings, etc.

- ii) Knowledge of Accounting Software like Tally, Pay Roll Accounting, e-TDS.
- iii) Proficiency in typing in English/ Hindi on computer, and also in the use of a variety of computer office applications, M.S. word, Excel, Power-Point or equivalent is a must. Desirable: i) Higher Degree/ P.G. Diploma in relevant discipline like HR, labour laws, and Financial Management etc. from recognized institute.

Age limit: Not exceeding 30 years on the last date of receiving application. (Age relaxation as per Govt. of India norms).

Duration of Contract:

The appointment will be initially for a period of 11 (Eleven) months purely on temporary basis which is extendable for another term upto a maximum of 3 terms based on requirement/subject to satisfactory performance during the period. The appointment may be terminated with one-month prior notice by either side.

Salary: Consolidated salary Rs. 40,000/- per month.

Leave: 7 number of Leave days for 11 months contract service.

Mode of

Selection: Skill Test

Date & Time

of Skill Test: 23rd July, 2025 at 01:00 PM.

Venue: CIT Kokrajhar

General Note:

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Advertisement for Staff Nurse on contract (Skill Test)

Central Institute of Technology (CIT) Kokrajhar invites applications from eligible Indian nationals, possessing adequate experience and educational qualifications for the post as provided below.

Name of Post : **Staff Nurse**
Position : **Contractual**
Service Period : **11 months**
Number of vacancies : **01 (Health Centre)**

Qualifications and Experience Requirement:

Essential:

- Intermediate (10+2 with science) or equivalent and must have passed the examination held by the Nursing Council with 3 years course in General Nursing and Mid-wifery with at least 55% marks from a recognized Board/Institute.
- Registered as A-grade Nurse with Nursing Council.
- At least 03 years of relevant experience in a hospital.

Desirable: B.Sc. (Nursing) from a recognized University/ Institute with one-year relevant experience.

Age limit: Not exceeding 30 years on the last date of receiving application. (Age relaxation as per Govt. of India norms).

Duration of Contract:

The appointment will be initially for a period of 11 (Eleven) months purely on temporary basis which is extendable for another term upto a maximum of 3 terms based on requirement/subject to satisfactory performance during the period. The appointment may be terminated with one-month prior notice by either side.

Salary: Consolidated salary Rs. 45,000/- per month.

Leave: 7 number of Leave days for 11 months contract service.

Mode of

Selection: Skill test

Date & Time

of Skill Test: 23rd July, 2025 at 11:00 AM.

Venue: CIT Kokrajhar

General Note:

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Advertisement for Jr. Engineer on contract (Skill Test)

Central Institute of Technology (CIT) Kokrajhar invites applications from eligible Indian nationals, possessing adequate experience and educational qualifications for the post as provided below.

Name of Post : **Jr. Engineer (Electrical)**
Position : **Contractual**
Service Period : **11 months**
Number of vacancies : **01 (Engineering Cell)**

Qualifications and Experience Requirement:

Essential:

- i) Bachelor's degree or equivalent in the Electrical Engineering from a recognized university/Institute with at least 50% marks in the qualifying degree plus years' experience in relevant area.

OR

3 years Diploma in Electrical Engineering or equivalent from a recognized university/institute with at least 50% marks in qualifying diploma plus 03 years' experience in relevant area.

- ii) Proficiency in typing in the use of variety of computer office application, MS Word, Excel, Power Point, etc. or equivalent.

Desirable: Experience in handling large construction projects.

Age limit: Not exceeding 30 years on the last date of receiving application. (Age relaxation as per Govt. of India norms).

Duration of Contract:

The appointment will be initially for a period of 11 (Eleven) months purely on temporary basis which is extendable for another term upto a maximum of 3 terms based on requirement/subject to satisfactory performance during the period. The appointment may be terminated with one-month prior notice by either side.

Salary: Consolidated salary Rs. 45,000/- per month.

Leave: 7 number of Leave days for 11 months contract service.

Mode of

Selection: Skill Test

Date & Time

of Skill Test: 23rd July, 2025 at 01:00 PM.

Venue: CIT Kokrajhar

General Note:

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Advertisement for Junior Technical Superintendent on contract (Skill Test)

Central Institute of Technology (CIT) Kokrajhar invites applications from eligible Indian nationals, possessing adequate experience and educational qualifications for the post as provided below.

Name of Post : **Junior Technical Superintendent**
Position : **Contractual**
Service Period : **11 months**
Number of vacancies : **02 (01: System Administration & 01: Samarth)**

Qualifications and Experience Requirement:

Essential:

- A Master Degree in Computer Science & Engg. / Information Technology or equivalent qualification in appropriate field with a minimum of 55% marks in the qualifying degree from a recognized University/ Institute with one-year relevant experience.
OR
- A Bachelor's Degree (four years) in Computer Science & Engg. / Information Technology or equivalent qualification in appropriate field with a minimum of 50% marks in the qualifying degree from a recognized University/Institute with two years relevant experience.
OR
- Three years Diploma in Computer Science & Engg. / Information Technology or equivalent in appropriate field with a minimum of 50% marks in the qualifying diploma from a recognized University / Institute with three years relevant experience.

Desirable: Proficiency in the use of variety of computer office application, MS Word, Excel, Power Point etc. or equivalent is a must.

Age limit: Not exceeding 30 years on the last date of receiving application. (Age relaxation as per Govt. of India norms).

Duration of Contract:

The appointment will be initially for a period of 11 (Eleven) months purely on temporary basis which is extendable for another term upto a maximum of 3 terms based on requirement/subject to satisfactory performance during the period. The appointment may be terminated with one-month prior notice by either side.

Salary: Consolidated salary Rs. 45,000/- per month.

Leave: 7 number of Leave days for 11 months contract service.

Mode of Selection: Skill Test

Date & Time of Skill Test: 23rd July, 2025 at 02:00 PM.

Venue: CIT Kokrajhar

General Note:

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Advertisement for Assistant Librarian (Skill Test)

Central Institute of Technology (CIT) Kokrajhar invites applications from eligible Indian nationals, possessing adequate experience and educational qualifications for the post as provided below.

Name of Post : **Assistant Librarian**
Position : **Contractual**
Service Period : **11 months**
Number of vacancies : **01 (Central Library)**

Qualifications and Experience Requirement:

Essential:

- A Bachelor's Degree in Library and Information Science or equivalent qualification in appropriate field with a minimum of 50% marks in the qualifying degree from a recognized University/Institute with two years relevant experience.

OR

- A Diploma in Diploma in Library Science/ Information Science/ Documentation Science or equivalent or equivalent in appropriate field with a minimum of 50% marks in the qualifying diploma from a recognized University / Institute with three years relevant experience.

Desirable :

- Handling acquisitions, cataloguing, and circulation of library materials, e-Journals access, currently through ONOS and Managing SOUL 3.0 for library automation and record-keeping.
- Providing assistance and support to students and faculty in accessing library resources.
- Developing and maintaining of library web portals and library digital interfaces like WebOPAC.
- Managing server, NVR, Network machines, RFID systems, and overall library network infrastructure.
- Conducting plagiarism checking using Turnitin and Drillbit.

Age limit: Not exceeding 30 years on the last date of receiving application. (Age relaxation as per Govt. of India norms).

Duration of Contract:

The appointment will be initially for a period of 11 (Eleven) months purely on temporary basis which is extendable for another term upto a maximum of 3 terms based on requirement/subject to satisfactory performance during the period. The appointment may be terminated with one-month prior notice by either side.

Salary: Consolidated salary Rs. 45,000/- per month.

Leave: 7 number of Leave days for 11 months contract service.

Mode of

Selection: Skill Test

Date & Time

of Skill Test: 23rd July, 2025 at 02:00 PM

Venue: CIT Kokrajhar

General Note:

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Advertisement for Medical Officer on contract

Central Institute of Technology (CIT) Kokrajhar invites applications from eligible Indian nationals, possessing adequate experience and educational qualifications for the post as provided below.

Name of Post : **Medical Officer**
Position : **Contractual**
Service Period : **11 months**
Number of vacancies : **01 (Health Centre)**

Qualifications and Experience Requirement:

Essential:

- M.D. or M.S. in an appropriate branch of Medicine.
OR
- MBBS with Postgraduate Diploma in an appropriate branch of Medicine plus at least one-year experience in a recognized hospital.
OR
- MBBS Degree or equivalent qualification included in any one of the:
- Schedules to the Indian Medical Council Act, '1956 (102 of 1956) and must be registered in a State Medical Register or Indian Medical Register.

Experience: The work experience should be in a medical college or large Govt./ private Hospital.

Preferable: The above qualifications Diploma/ MD/ MS preferably in medicine, chest diseases, pediatrics, Obstetrics and Gynecology & family medicine.

Age limit: No age bar.

Duration of contract:

The appointment will be initially for a period of 11 (Eleven) months purely on temporary basis which is extendable for another term upto a maximum of 3 terms based on requirement/subject to satisfactory performance during the period. The appointment may be terminated with one-month prior notice by either side.

Salary: **Consolidated Pay of Rs. 80,000/- per month.**

For retired person the Pay will be fixed as per "Last Pay drawn (DA + Basic) minus Pension" subject to a maximum amount of Rs. 80,000/- (Rupees eighty thousand only) per month.

Leave: 7 number of Leave days for 11 months contract service. For retired person as per Central Govt. Rules.

Mode of Selection: Walk-In-Interview

Date & Time of Interview: 23rd July, 2025 at 03:00 PM.

Venue: CIT Kokrajhar

General Note/Terms & Conditions:

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Advertisement for Internal Audit Officer on contract

Central Institute of Technology (CIT) Kokrajhar invites applications from eligible Indian nationals, possessing adequate experience and educational qualifications for the post as provided below.

Name of Post : **Internal Audit Officer**
Position : **Contractual**
Service Period : **11 months**
Number of vacancies : **01 (Audit Wing)**

Qualifications and Experience Requirement:

Essential:

Experience of working as Senior Audit Officer and well versed with wide experience in auditing, accounting, establishment & administrative matters like pay fixation, pension rules, stores & purchase, construction works, research and projects etc.

Experience: Minimum 5 years' working experience at the level of Senior Audit Officer.

Preferable: Retired Senior Audit Officer working in AG / C&AG.

Age limit: Preferably below 65 years

Duration of contract:

The appointment will be initially for a period of 11 (Eleven) months purely on temporary basis which is extendable for another term upto a maximum of 3 terms based on requirement/subject to satisfactory performance during the period. The appointment may be terminated with one-month prior notice by either side.

Salary: The Pay will be fixed as per "Last Pay drawn (DA + Basic) minus Pension" subject to a maximum amount of Rs. 80,000/- (Rupees eighty thousand only) per month.

Leave: As per Central Govt. Rules for retired person/employee.

Mode of

Selection: Walk-In-Interview

Date & Time

of Interview: 23rd July, 2025 at 03:00 PM.

Venue: CIT Kokrajhar

General Note/Terms & Conditions:

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Recent passport
size photograph
to be affixed

(Please read carefully the instructions & conditions enclosed herewith before filling the form)

1.	Name (In Capital)										
2.	Father's/Husband's Name										
3.	Mother's Name										
4.	Post applied for										
5.	Advt. No.										
6.	Department/Subject										
7.	Field of specialization										
8.	Date & Place of Birth (please attach true copy of certificate):										
9.	a. Marital Status					b. Male/Female					
10.	a. Nationality					b. Religion					
11.	Permanent Address:					* Correspondence Address:					
					
	PIN Code:						PIN Code:				
12.	Mobile/Phone: (Including STD)					E-mail ID					
13.	Please state your category (Gen/SC/ST/OBC/Etc.):										

* If any change in address should at once be communicated to the Registrar, Central Institute of Technology, Kokrajhar, BTAD, Assam-783370, India.

14.Details of educational qualifications: Please give particulars of all examinations passed and degrees obtained commencing with the High School Leaving (10th standard / Matriculation) Examination. Please attach true copies of certificates and mark sheets duly attested.

Sl. No.	School / College / Institute	Name of the Board/ University / Institution	Examination/ Degree / Diploma passed	Distinction / Class / Division

15.Details of employments, if any: Please indicate present and past employments in chronological order, starting with the present one:

Sl. No.	Organization / Institute	Position held	Nature of duty / work	Date of joining	Date of leaving	Salary	Additional remarks about experience, if any.

NB: If space is not sufficient, information may be provided in separate sheet.

16. Extra-Curricular Activities:
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17. Any other Information:
.....

18. I hereby declared that the entire information furnished in this form are true to the best of my knowledge. If at any time, I am found to have declared any material/information or given any false details, my appointment shall be liable to be summarily terminated without any notice or compensation (To be submitted during the time of Interview, Trade/Written Test).